

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the August 26, 2024, Meeting

Attending Supervisors:

	Drew Christian, Chairman
	Eric Parry, Vice Chairman
	Cheryl Murnin
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Thomas James
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James
Planning Commission Solicitor	William Jones – Not in attendance

Guests: None

SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in-person at the Waverly Township Building on August 26, 2024, at 6:00PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00PM by Chairman Drew Christian.

On a motion by Eric Parry, seconded by Cheryl Murnin, the minutes of the July 29, 2024, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Eric Parry, seconded Cheryl Murnin, the treasurer report, police report and all bills were reviewed, approved, and recorded in the township records, all voting yes.

NEW BUSINESS

- Supervisor Cheryl Murnin expressed a safety concern regarding the intersection of Waverly Road and Clinton Street. Township Manager Christine Capozzi will send a letter to request that PennDOT evaluate the possibility of installing a stop sign on Clinton Street to enhance safety at this intersection by conducting a traffic study.
- Christine will add this item to the next supervisors meeting agenda.

SUPERVISOR REPORT

DALTON FIRE COMPANY AND WORKERS COMP ISSUE

- Township Manager Christine Capozzi reached out to Dalton Borough to request a list of staff members covered under the current policy prior to the release of the 2024 Workers' Compensation payment. In response, the Borough Manager clarified that the premium calculation is based on resident coverage rather than the number of volunteer firefighters.
- Following a brief discussion regarding the letter from Dalton Borough President Mike Brandt concerning the future of our fire protection services with Waverly Township, Attorney Malcolm MacGregor spoke with Attorney Frank Bolock. Attorney Bolock confirmed that there will be no change to our fire protection services. Attorney MacGregor will obtain a formal written statement from Attorney Bolock and provide an update to the supervisors at the next meeting.

- Township Manager Christine Capozzi will request a copy of Dalton Borough's July 25, 2024, meeting minutes where there was a discussion regarding Waverly Township's fire protection services.

SOLICITORS REPORT

EASEMENT ISSUE & RESIDENT

- After a brief discussion, Christine will follow up with our building inspector about the work completed on the former Mickere property to see if any building permits were required on this property. Additionally, Christine will contact Glenburn Township to check whether any building permits were issued by their Township for this property.
- Attorney Malcolm MacGregor will follow up with Attorney May regarding the sewer easement this resident's driveway.
- Christine will also follow up with Attorney MacGregor and provide the sewer connection agreement to address the former Mickere property sewer connection issue to see if the properties were combined into one deed.

NLMS/THE ORCHARDS LAND USE APPEAL

- Attorney Malcolm MacGregor mentioned that Attorney Pat Lavelle may ask Supervisors about their decision outlined in the agreement.

MAINTENANCE SUPERINTENDENT REPORT

VIOLET TERRACE AND ESTATE DRIVE FENCE INSTALLATION

- DPW Director Tom James reported that the installation of fences around the two retention ponds is underway. The fence company has also added extra fencing around the headwall area of the retention pond to ensure that children and pets cannot access this area.

GAS LINE INSTALLATION

- Tom James reported that the UGI gas company will install a new gas line in the South Abington Township along portions of Glenburn Road not in Waverly Township.

MANAGERS REPORT

STEVENSON & NORTH ABINGTON ROAD PPL POLE RELOCATION

- Township Manager Christine Capozzi reported receiving concerns from residents regarding the safety of a PPL pole located on the traffic island at the intersection of Stevenson Road and North Abington Road.
- PPL provided a basic right-of-way drawing outlining the proposed changes needed to move the pole off of the traffic island.
- The residents attending the PPL meeting requested that the street be marked differently or that reflective markings be added to improve safety as an option before relocating the pole.
- After a brief discussion, the supervisors directed Christine to contact PPL to proceed with the relocation of the pole.
- After a brief discussion, Attorney Malcolm MacGregor will draft a letter to send to the resident.

DIRT & GRAVEL ROAD GRANT - LILY LAKE ROAD

- DPW Director Tom James, Township Manager Christine Capozzi, and North Abington Supervisor Gary Wilding are working together to complete the grant application by the deadline of August 31, 2024.
- The dirt portion of Lily Lake Road has experienced severe stormwater erosion issues and needs to have additional drainage installed to prevent future erosion.

HARB LETTERS UPDATE & ZONING ISSUES

- Attorney Malcolm MacGregor noted that the Jewish Discovery Center has not filed a zoning violation appeal. Christine and Attorney MacGregor will consult with Planning Commission Solicitor Bill Jones to determine how to proceed with enforcement actions as outlined in the Zoning Notice of Violation letter.
- There was a brief discussion about a property near Waverly Elementary. Attorney Malcolm MacGregor will work with Christine to send a letter addressing the property's condition. Additionally, Attorney MacGregor requested that Christine document any complaints related to this property.

ORDINANCE #100 BURNING AND OPEN FIRES

- Township Manager Christine Capozzi is in the process of preparing a draft amendment for Ordinance #100 concerning Burning and Open Fires, in collaboration with Township Zoning Consultant Mary Liz Donato. Adding this item to the next supervisors' meeting agenda will be a key step in moving the process forward.

There being no other business to come before the Supervisors, the supervisors meeting was again adjourned. After this meeting, Supervisors had an executive meeting to discuss a litigation issue and personnel issue. The next meeting will be held on September 9, 2024, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.