

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the June 9, 2025 Meeting

Attending Supervisors:	Drew Christian, Chairman
	Eric Parry, Vice Chairman
	Cheryl Murnin
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Thomas James – Not in attendance
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James – Not in attendance
Planning Commission Solicitor	William Jones – Not in attendance

Guests: Cass Morgan, Dean Cascia, Kelly Judge

SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in person at the Waverly Township Building on June 9, 2025, at 6:00 PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00 PM by Chair Drew Christian.

On a motion by Cheryl Murnin, seconded by Eric Parry, the minutes of the May 12, 2025, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Drew Christian, seconded by Eric Parry, the treasurer's report, police report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

CONCERNS FROM THE PUBLIC

- A resident, Kelly Judge, attended the meeting to discuss stormwater runoff issues on his property. After a brief discussion, the supervisors informed him that Director of Public Works Tom James would meet with him at his property to review the matter in more detail.
- Cass Morgan, President of the Oakford Glen Condo Association, who is also a resident, attended the meeting to inquire about the possibility of the Township assuming responsibility for the road located within Waverly Township. After a brief discussion, the Board of Supervisors directed Christine to obtain the Township's Road specifications and forward them via email to him for his review.
- Once Mr. Morgan has had an opportunity to review the specifications, he may choose to attend a future supervisor's meeting to discuss the matter further.

SUPERVISORS REPORT/ISSUES

DALTON FIRE COMPANY

- After a brief discussion, supervisors asked Township Manager Christine Capozzi to reach out to Justus Fire Department and ask about their services. The Township has not reached an agreement with Dalton Fire Company.

SOLICITORS REPORT

DEVELOPMENT SEWER OWNERSHIP THE ORCHARDS & PINE GROVE

- Township Solicitor Malcolm MacGregor briefly reviewed the proposed amendment to the existing Highway Occupancy Permit (HOP) agreement for The Orchards, NLMS, Inc., with supervisors.
- Attorney MacGregor noted that he expects to receive a draft sewer ownership agreement from Planning Commission Solicitor Bill Jones regarding Pine Grove development.
- Attorney MacGregor will follow up on this issue and report back to supervisors.
- This item will be on the agenda for the next supervisors meeting.

EASEMENT ISSUE & RESIDENT

- Township Solicitor Malcolm MacGregor contacted Attorney May about his proposal regarding his client's encroachment issue and plans to follow up with him. Attorney May apologized for not responding sooner, and he agreed that an agreement is in order.

NLMS/THE ORCHARDS LAND USE APPEAL

- Attorney MacGregor informed the Board that an appeal had been filed within the required timeframe and it is now pending before the Commonwealth Court.

MAINTENANCE SUPERINTENDENT

LILY LAKE ROAD

- Township Manager Christine Capozzi reported that Tom James said they are making some progress on Lily Lake Road. Christine will add this item to the next supervisor's meeting agenda.

REPLACE BLOWERS FOR LAGOON AERATION

- Tom James asked Christine to mention that he is researching the best method for replacing the aeration blowers in the wastewater treatment lagoons.

MANAGERS REPORT

ZONING ISSUES

- Township Manager Christine Capozzi reported that she had filed a report with the Magistrate's office for non-compliance with a zoning violation in the Historic District. The resident pleaded guilty and will complete the corrective action.

OUTSTANDING SEWER BALANCES

- Township Manager Christine Capozzi reported that Attorney Malcolm MacGregor sent out sewer lien letters to residents with past outstanding sewer balances.

NLMS/THE ORCHARDS HOP/POA SEWER OWNERSHIP AGREEMENT

- On a motion by Drew Christian, seconded by Eric Parry, on behalf of NLMS, Inc., Herbert, Rowland & Grubic, Inc. (HRG) effective immediately, hereby waiving any previous deadlines or objections, is granting the Waverly Township Board of Supervisors an extension of 30 days for the approval of the Sewer Planning Module the above-referenced project to the new deadline of August 14, 2025, all voting yes.

PINE GROVE POA SEWER AGREEMENT

- After a brief discussion, Attorney Malcolm MacGregor stated that once the agreement for The Orchards is finalized, we will use it as a template for other developments.

COUNTY-WIDE STORMWATER MANAGEMENT PLAN/MOA

- On a motion by Eric Parry, seconded by Drew Christian, the Lackawanna County Memorandum of Agreement was approved, stating Waverly Township will participate in the development of a county-wide stormwater management plan, all voting yes.

There being no other business to come before the Supervisors, the supervisors' meeting was again adjourned. There was an executive session held before this meeting regarding legal issues. The next meeting will be held on July 14, 2025, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.