

# WAVERLY TOWNSHIP SUPERVISORS

## Minutes of the June 11, 2018, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman Drew Christian, Vice Chairman Bill Byron, Supervisor – Absent
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James - Absent

Guests: E. Lee Stinnett, Howard Hodder, Mark Spatz, Adrienne Vicari

The regular monthly meeting of the Waverly Township Supervisors was called to order at 6:30 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Drew Christian, the minutes of the May 14, 2018, meeting were approved as circulated, all voting yes.

On motion by Ron Whitaker, seconded by Drew Christian, the treasurer report was reviewed, approved, and recorded in the township records. All voting yes, to approve.

### **MS4 STORMWATER FEE – ADRIENNE VICARI, LEE STINNETT**

- Adrienne Vicari from Herbert, Rowland & Grubic, Inc., and Attorney Lee Stinnett II from Salzmann & Hughes gave a presentation regarding the Township's MS4 Stormwater Management Fee options.
- After a discussion, On a motion by Ron Whitaker, seconded by Drew Christian, the supervisors authorized Attorney Stinnett, to develop a summary/brief to compare having a Stormwater Authority or a Stormwater Ordinance, all voting yes.
- On a motion by Ron Whitaker, seconded by Drew Christian, the supervisors authorized, HRG and Attorney Stinnett from Salzmann Hughes, to submit a project estimate to establish a Stormwater Management fee program for the Township, all voting yes.

## **SOLICITORS REPORT:**

1. International Property Maintenance Code (BOCA) Ordinance #151
  - Christine distributed 2018 IPMC manuals and reviewed the draft Ordinance. On a motion by Ron Whitaker, seconded by Drew Christian, Supervisors authorized Christine to advertise Ordinance #151 Property Maintenance Code (Boca), all voting yes.

## **MANAGERS REPORT:**

1. Sewer Facilities/Verification of Prior Testing – Resolution
  - On a motion by Ron Whitaker, seconded by Drew Christian, Supervisors approved **RESOLUTION #16** of 2018 to amend the 2018 Fee Schedule to add to Section C. Sewer Facilities Fees, Item 29. Verification of Prior Testing; review prior testing results, site mapping and testing locations and site visit, Verification Fee of \$200. If the site is not verified, the fee will not be charged. (approved as amended).
2. Land Use Subdivision Fee – Resolution
  - On a motion by Ron Whitaker, seconded by Drew Christian, Supervisors approved **RESOLUTION #17** of 2018 to revise 2018 Fee Schedule Section D. #30 Subdivision:
    - A. Major (six or more lots or plan requiring road construction) \$750, plus \$2,500 in Escrow
    - B. Minor (Five lots or less) \$500, plus \$1,000 in Escrow
    - C. Minor Lot Line Change \$250, plus \$500 in Escrow
3. Sewer Facilities/Delinquent Fees – Resolution
  - On a motion by Ron Whitaker, seconded by Drew Christian, Supervisors approved **RESOLUTION #18 of 2018** to add delinquent fees to the Sewer Facilities Fee, Section C., #30, Sewer Delinquent Fees is hereby added to:
    - A. Delinquent Notice \$10
    - B. Water Turn Off/Turn On \$50 each time water company is notified
    - C. Water Shut off Notice \$25 each posting
    - D. Water Service Re-instated \$250 (in addition to the entire delinquent balance)
  - On a motion by Ron Whitaker, seconded by Drew Christian, Supervisors authorized sending out delinquent sewer rental fee PA American Water Shut-off letters, Christine will send out the letters to nine delinquent residents, all voting yes.

## MAINTENANCE SUPERINTENDENT'S REPORT

### 1. Sewer Lagoons - Maintenance

- After a brief discussion, Tom James reported he measured the amount of sludge in the sewer lagoon #2. Since some of the sludge should be removed, Tom will submit a letter to DEP describing this sewer lagoon maintenance project. He plans to have this project completed in August.

### 2. Pump Station #2

- Tom James reported the pump replacement specifications and bid packet information are complete for pump station #2. The project will put out for bid in late June early July and the project will be awarded in August. Tom will provide an update during the next supervisor meeting. After a brief discussion, supervisors agreed with Tom to have the spare pump for pump station #2 refurbished.

### 3. TWP Building Roof

- Tom James reported he received two quotes to replace the roof on the TWP building. He is going to secure two additional quotes. Tom will provide a follow-up at the next supervisor meeting.

### 4. Drainage Pipes

- After a brief discussion, Tom James and his team will replace drainage pipes on Stonybrook Road and Puritan Road. Tom will provide an update during the next supervisor meeting.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on June 25, 2018, at 6:30 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.