

# WAVERLY TOWNSHIP SUPERVISORS

Minutes of the April 10, 2017

Attending Supervisors:	Ronald Whitaker, Chairman
	Drew Christian, Vice Chairman - Absent
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James - Absent
Police Chief	Kenneth James - Absent

Guests: Ned Slocum

The regular monthly meeting of the Waverly Township Supervisors was called to order at 6:30 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Bill Byron, the minutes of the March 27, 2017, meeting were approved as circulated, all voting yes.

On motion by Ron Whitaker, seconded by Bill Byron, the treasurer's report was accepted as presented. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve

## **NED SLOCUM – WAVERLY COMMUNITY HOUSE PARKING LOT:**

### **1. BID REVIEW/ACCEPTANCE**

- UPDATE: During the meeting, Ned Slocum, Township Engineer, reviewed the Waverly Community House Parking Lot Project bid documents received on April 5. Ned recommended that the Supervisors award the contract to the lowest bidder, Sproul Construction, Inc. On a motion made by Ron Whitaker, seconded by Bill Byron, the Waverly Community House Parking Lot Improvement Project contract was awarded to Sproul Construction, Inc. for \$87,625, all voting yes. Supervisors authorized Ned to send the Notice of Award to Sproul Construction, Inc. for the contracted amount. Christine will inform the other bidder that Sproul Construction, Inc., was awarded the contract and will return Sikora's bid bond. On a motion by Ron Whitaker, seconded by Bill Byron, the Supervisors also authorized the Chairman to sign all documents associated with this project/agreement, all voting yes.
- Christine is going to check with DCED for clarification on a few items in the grant agreement. Sproul Construction's bid came in lower than the bid amount listed in the grant application.

## 2. MS4 PERMIT REQUIREMENTS

- UPDATE: During the meeting, Ned Slocum, Township Engineer, reviewed the requirements for Township's current MS4 permit and discussed the new requirements for next year's MS4 Permit.
- ACTION: Ned will provide another update during a future meeting.

### **SOLICITOR'S REPORT:**

#### 1. JERMYN DRIVE AND FAIRINGTON LANE HOUSE NUMBERS - UPDATE

- UPDATE: Attorney Hailstone reported that one resident on Jermyn Drive did not respond within the indicated timeframe after receiving the Court of Common Pleas letter from the Township. On a motion by Ron Whitaker, seconded by Bill Byron, to authorize the filing of the complaint, all voting yes.
- Christine will place a courtesy call to the resident before the complaint is filed.

### **MANAGER'S REPORT:**

#### 3. STEVENSON ROAD STRUCTURE REPLACEMENT

- UPDATE: Christine reported that she received a letter from GPI Greenman-Pedersen, Inc., an engineering company hired by the County to replace a bridge at the lower end of Stevenson Road. The letter stated that GPI Engineering is applying for a permit to complete this project. Christine also mentioned that she spoke to the GPI engineer and he will let us know once the permit is approved.

#### 4. WORKERS COMPENSATION INSURANCE COMPANY & DEFENSIVE DRIVING TRAINING

- UPDATE: Christine reported that our Workers Compensation Company Penn Prime Insurance Company, is going to facilitate a Defensive Driving Training class in May, located here at the Township building.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on April 24, 2017, at 6:30 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.