

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the May 9, 2016, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman
	Drew Christian, Vice Chairman
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James - Absent

Guests: Alfred Rice, Diane Hennemuth, Jeff Thurston, Heidi Matthews, Brian Koscelansky

TEFRA HEARING: A meeting of the Waverly Township Municipal Authority was held to approve a tax-exempt bond for Keystone College. A TEFRA Hearing was held; there were no comments from the public. The Municipal Authority approved a resolution approving this issue.

The regular monthly meeting of the Waverly Township Supervisors was called to order at 7:00 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Bill Byron, the minutes of the April 25, 2016, meeting were approved as circulated, all voting yes.

On a motion by Ron Whitaker and seconded by Drew Christian, the supervisors approved **RESOLUTION #14 OF 2016**, authorizing the Municipal Authority to amend a tax-exempt bond issue to fund Keystone College, all voting yes.

On motion by Ron Whitaker, seconded by Drew Christian, the treasurer's report was accepted as presented. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

SOLICITOR'S REPORT:

1. SCHOOLHOUSE DEED – UPDATE

- UPDATE: Attorney Hailstone stated he recorded the Deed for the Schoolhouse with Lackawanna County. He also mentioned the Township received the check for the remaining balance from Mark Colombo.

2. TAX COLLECTOR & TAX COLLECTOR FEES DRAFT ORDINANCE

- UPDATE: Attorney Hailstone reviewed a draft Ordinance with supervisors for the Township to adopt an Ordinance to charge tax service fees. Attorney Hailstone will review the draft with Ilona Thurston (Tax Collector).
- ACTION: Once Ilona provides input, Attorney Hailstone will prepare a final Ordinance. Christine will advertise to adopt this Ordinance during the June 13 Supervisor meeting.

3. RICK FLOREY LUMBER AND STERLING ESTATES POA REQUEST TO TRANSFER PRIVATE ROADS TO THE TWP

- Attorney Hailstone presented a copy of the Deed of Dedication document that was recorded with Lackawanna County.

MANAGER'S REPORT:

1. MS4 STORMWATER – PUBLIC OUTREACH PROGRAM/SEMINAR & SITE PLAN FOR NEW HOUSE - UPDATE

- ISSUE: Christine reviewed an invitation with Supervisors for an MS Stormwater Public Outreach program to be held on June 16 from 5:00 PM – 6:00 PM. The Township is partnering with Mark Gregory (Pennsylvania Rural Water Association) on the presentation that is required by the Department of Environmental Protection (DEP).

2. FR MAHONY AMPHIDROME – PROCESS GUARANTEE

- On a motion by Ron Whitaker and seconded by Drew Christian, the supervisors accepted the recommendation of the Township Engineer that the Process Guarantee with FR Mahony is satisfied and closed out, all voting yes. Christine will send a letter to FR Mahony with this information.

3. May 31 SUPERVISORS MEETING

- Due to a lack of agenda items requiring action by the board, the next Supervisor's meeting scheduled for May 31 has been cancelled. The next Supervisor's meeting will be held on Monday, June 13, 2016.

MAINTENANCE SUPERINTENDENT'S REPORT

1. DEAD TREES IN TOWNSHIP RIGHT-OF-WAY

- UPDATE: Supervisors asked Tom James to complete an inventory of dead trees in our Township's right-of-way and secure quotes from contractors to have them removed. During a past meeting, Tom reported that the Township is going to use Scala Tree Service for this project. Tom received their Certificate of Insurance and will schedule a date to remove these trees.

2. SEWER ISSUES – NORTH ABINGTON ROAD

- ISSUE: During a past meeting, Tom James reported that main sewer lines that run down North Abington Road are not providing adequate drainage due to tree roots as well as other factors. Supervisors asked Tom James to look into options and costs for methods to evaluate and restore sewer lines that may be eroded.
- ACTION: Tom James and a representative from PA Rural Water Association used a camera to inspect a section of sewer lines and determined a good portion of these lines are cracked or broken. They are going to look at another area in the near future. After a brief discussion, Tom is going to secure quotes to restore sections of the eroded sewer lines. This work will be scheduled for 2017.

3. 2016 ROAD RESTORATION WORK IN THE TOWNSHIP

- UPDATE: Tom James met with our PennDOT representative to review the list of Township roads for repaving and received estimates for the restoration work. Tom reviewed the list of seven different roads with Supervisors during the meeting. After a brief discussion, Tom will prepare the paperwork to secure bids for each road.

4. PUMP STATION #2 - UPDATE

- UPDATE: Tom James reported that refurbished pump in pump station #2 stopped working. Tom installed a new replacement pump he had available. Tom is waiting to hear back from the vendor about replacing the pump.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on June 13, 2016, at 7:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.