

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the January 30, 2017, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman
	Drew Christian, Vice Chairman
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James

Guests: Dr. Quinn, Gerard Hetman

The regular monthly meeting of the Waverly Township Supervisors was called to order at 7:00 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Bill Byron, the minutes of the January 3, 2017, meeting were approved as circulated, all voting yes.

The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

SOLICITOR'S REPORT:

1. JERMYN DRIVE AND FAIRINGTON LANE HOUSE NUMBERS - UPDATE
 - UPDATE: The resident on Jermyn Drive that agreed to display the correct house number has still not posted the numbers. Christine will contact the resident and provide an update to Attorney Hailstone this week. If the residents still do not have the correct house numbers displayed, Attorney Hailstone will send a letter that the TWP may file a complaint with the magistrate.

MANAGER'S REPORT:

1. POLICE SERVICES AGREEMENT – NORTH ABINGTON AND GLENBURN
 - UPDATE: Chairman Ron Whitaker signed the Glenburn Township Police Services agreement. Christine is still waiting for North Abington Township to send the signed agreement.

2. SEWER RENTAL FEE BILLING PROCEDURE AND ORDINANCE REVIEW

- UPDATE: Christine discussed the communication plan for the Township to send out sewer invoices to residents as well as non-residents on our sewer. Supervisor reviewed a draft letter for residents, a sample invoice, and multiple changes to the Ordinance. There was a brief discussion about the penalties for late payments.
- ACTION: Attorney Hailstone will prepare an updated ordinance to review during the February 13 supervisor meeting.

3. WAVERLY COMMUNITY HOUSE PARKING LOT PAVING PROJECT

- UPDATE: Tom James and Christine briefly reviewed the plan prepared by Milnes Engineering, to pave the Waverly Community House's parking lot. The Township sponsored the Comm to secured most of the funding for the project through the LSA Monroe County Grant program. Ned Slocum is preparing the bid documents. The projected start date is mid-May. Maria Wilson will prepare a communication plan to inform the public about this construction project.

4. TOWNSHIP GROUNDS AND BASEBALL FIELD

- UPDATE: Tom James was recently contacted by the President of the Abington Heights Little League to see if the league can use the township field for practice. After a brief discussion, Attorney Hailstone suggested that perhaps the Municipal Authority can supply some funding to restore the current township baseball field.
- ACTION: Tom will reach out to the Little League to see if they can contribute some funds to restore the field. He will provide an update during the February 13 supervisor meeting.

MAINTENANCE SUPERINTENDENT'S REPORT

1. PUMP STATION #1 - UPDATE

- UPDATE: Tom James reported that he ordered a smaller grinder pump because the pump station did not have enough voltage for the larger pump. Tom will provide another update during the February 13 supervisor meeting.

2. AMPHIDROME TESTING - UPDATE

- UPDATE: Tom James reported that as soon as Tom and Steve increased the number of filter backwashes, the numbers were reduced considerably.

3. LILY LAKE ROAD MAINTENANCE ISSUES

- UPDATE: In 2007, the Township signed an agreement with North Abington to maintain the dirt road portion of Lily Lake Road. According to the agreement, Waverly will maintain the road in the summer and North Abington will provide winter maintenance. The road need is in disrepair and needs work now.
- ACTION: We will send a letter to North Abington Road reminding them of the agreement. Ron Whitaker asked Tom to look into how much has been spent on summer maintenance in past years, and for a quote to pave the road. Tom will provide an update during the February 13, 2017, supervisor meeting.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on February 13, 2017, at 7:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.