

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the September 8, 2025 Meeting

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| Attending Supervisors: | Drew Christian, Chairman |
| | Eric Parry, Vice Chairman |
| | Cheryl Murnin |
| Solicitor | Malcolm MacGregor |
| Twp. Manager/Secretary | Christine Capozzi |
| Dir. of Public Works | Thomas James |
| Township Engineer | Ned Slocum - Not in attendance |
| Police Chief | Kenneth James – Not in attendance |
| Planning Commission Solicitor | William Jones |

Guests: Mark Cordelli, Ken Krouchick

SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in person at the Waverly Township Building on September 8, 2025, at 6:00 PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00 PM by Chair Drew Christian.

On a motion by Eric Parry, seconded by Cheryl Murnin the minutes of the August 11, 2025, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Eric Parry seconded by Cheryl Murnin, the treasurer's report, police report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

LACKAWANNA COUNTY COMMUNITY DIRECTOR

- Mark Cordelli, Director of Community Relations, Lackawanna County, attended the meeting to discuss upcoming county programs.

UGI GAS LINE INSTALLATION

- Ken Krouchick attended the meeting to review options with the supervisors regarding the installation of two gas service lines on Buck Hill Road. He proposed using a trench with a horizontal cut and hot patch repair, rather than repaving the entire road. There was also discussion about the possibility of boring under Hilltop Road instead of making a horizontal cut.
- After discussion, the supervisors agreed it would be best to prepare a formal agreement with UGI requiring full road restoration within a specified timeframe.

SUPERVISORS REPORT/ISSUES

TOWNSHIP FIRE PROTECTION

- After a brief discussion, Township Manager Christine Capozzi reported that she and Chief James met with Tim Rowland to review challenges communities are facing

with EMS services. There was a discussion to organize a Town Hall meeting to discuss issues. A follow-up meeting is being coordinated to explore workable solutions. Christine will add this item to the next Supervisors' meeting agenda.

MAINTENANCE SUPERINTENDENT

REPLACE BLOWERS FOR LAGOON AERATION

- Director of Public Works Tom James reported to supervisors that he is researching the best method for replacing the aeration blowers in the wastewater treatment lagoons.

STEVENSON ROAD UPDATE

- Tom James reported that work has commenced on Stevenson Road following the relocation of utility wires and the removal of the pole. Tom and the DPW crew have been working on repairing potholes along Stevenson Road.

MANAGERS REPORT

ZONING ISSUES

- Township Manager Christine Capozzi reported that she had filed a report with the Magistrate's office for non-compliance with a zoning violation in the Historic District. The resident pleaded guilty. Since the work was not completed, Christine filed another citation with the Magistrate's office.

OUTSTANDING SEWER BALANCES

- Township Manager Christine Capozzi reported that Attorney Malcolm MacGregor sent out sewer lien letters to residents with past outstanding sewer balances.

DEP MS4 STORMWATER REVIEW

- Township Manager Christine Capozzi reported that she, along with Tom James, Steve Bray, Jeff Kester, and the township's stormwater engineer, met with representatives from DEP to review the MS4 inspection report. DEP will be providing a report identifying any deficiencies that may need to be addressed.

AED – POLICE DEPARTMENT

- On a motion by Drew Christian, seconded by Eric Parry, supervisors authorized the purchase of three Philips HeartStart AEDs for the police department, all voting yes.

There being no other business to come before the Supervisors, the supervisors' meeting was again adjourned. There was an executive session held before this meeting regarding legal issues. The next meeting will be held on September 29, 2025, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.