

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the June 27, 2016, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman
	Drew Christian, Vice Chairman
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James

Guests: None

The regular monthly meeting of the Waverly Township Supervisors was called to order at 7:00 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Bill Byron, the minutes of the June 13, 2016, meeting were approved as circulated, all voting yes.

There was no treasurer's report. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

POLICE CHIEF'S REPORT

- DONATION - Chief James reported that a resident of Glenburn Township gave a monetary donation to the Waverly Township Police Department to patrol North Gravel Pond Road for speeding enforcement. On a motion by Ron Whitaker, seconded by Bill Byron, supervisors approved to accept the donation for overtime hours to patrol North Gravel Pond Road for speeding enforcement, all voting yes. Christine will send a thank you a letter to this resident.

SOLICITOR'S REPORT:

1. PUBLIC HEARING - TAX COLLECTOR & TAX COLLECTOR FEES DRAFT ORDINANCE

- During the last supervisor meeting, Ilona Thurston, Tax Collector objected to proposed wording in two sections of the draft Ordinance. Attorney Hailstone reviewed another draft with supervisors during the meeting. After a brief discussion, it was decided that tax service fees would be increased by \$5. In addition, a new Township fee account would be opened for the collection and payment of tax certification fees. The fees will be payable to Waverly Township and a quarterly check will be written to the Tax Collector. There will be no reporting requirement. The tax services fees collected will be reported to the Township's payroll company. On a motion by Drew Christian, seconded by Bill Byron, supervisors approved Ordinance #148, allowing the Township to establish and collect Tax Collector service fees, all voting yes.

2. SCHACK/STONE PROPERTY MAGISTRATE HEARING – UPDATE

- UPDATE: After the last meeting, the door was put back on the hinges at the Schack/Stone Property. Attorney Jamie Hailstone contacted the Magistrate's office to see if the Township should commence a second action against Mr. Schack or if a new case should be filed. Attorney Andrew Hailstone will provide an update at the next supervisors meeting.

3. HARB – ORDINANCE REQUIREMENTS & RESIDENTS

- UPDATE: There was a brief discussion about HARB penalties for residents' failure to comply with the Township's Ordinance. If a resident does not complete a Certificate of Appropriateness form required by the Township's HARB Ordinance and/or secure a building permit, the Township can issue a Stop Work notice. Since a resident recently completed work without HARB approval or a building permit, Christine will contact the Building Inspector to inspect the recent work. Christine will also contact the resident. She will provide an update at the next supervisor meeting.

4. DILAPIDATED GARAGE IN HISTORIC DISTRICT

- ISSUE: Attorney Andrew Hailstone reported that Attorney Jamie Hailstone will commence an action against the owner of a dilapidated garage in a historic area with the District Magisterial Office. Attorney Jamie Hailstone will file the required paperwork tomorrow.

MANAGER'S REPORT:

1. VOLUNTEER FIRE SERVICES - DISCUSSION

- UPDATE: Due to the rising costs of Workers Comp Insurance for Dalton Volunteer Fireman, there was a brief discussion about the Township's options for our fire protection services. Christine and Attorney Hailstone are going to conduct some research on this topic and report to supervisors during the July 11 supervisor meeting.

MAINTENANCE SUPERINTENDENT'S REPORT

1. ROAD BID DOCUMENTS

- UPDATE: Supervisors signed the Road Bid documents. In addition, on a motion by Ron Whitaker, seconded by Drew Christian, supervisors approved to accept the lowest Bidder, Sproul Construction, to pave Lake Henry Drive.

2. TWP RIDING LAWN MOWER OPTIONS

- UPDATE: On a motion by Ron Whitaker, seconded by Bill Byron, supervisors approved to purchase a Scag Zero Turn Lawnmower at the State rate, all voting yes. Next year, supervisors agreed to trade-in the two old John Deere riding mower, and purchase a new riding mower.

3. DEAD TREES IN TOWNSHIP RIGHT-OF-WAY

- UPDATE: The dead trees in the Township's Right-of-Way will be removed the first week in July.

4. PUMP STATION #1 - UPDATE

- UPDATE: Tom James informed Supervisors that the materials have been delivered to the work site and the renovation project is underway.

5. CONTROL BUILDING – ALARM UPDATE

- UPDATE: Chief James contacted a fire alarm company for the Control Building. This company is going to make recommendations for a new fire alarm system. Chief will provide a report during a future supervisor meeting.

6. RESIDENT & DRAINAGE ISSUES

- UPDATE: A resident asked Tom James to look into a drainage issue the resident is having on his property. After a brief discussion, supervisors decided that the resident is responsible for correcting these issues on their property.

7. RESIDENT & SEWER CONNECTION

- UPDATE: A resident requested to be connected to the public sewer. Tom James reviewed this request with supervisors. Due to the location of the property and sewer line, Tom will inform the resident that the Township Engineer needs to evaluate the situation to see if this is feasible. The resident will be responsible for the Township Engineer's fees. In addition, a service agreement needs to be worked out between the residents if they can tie into an existing sewer line.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on July 11, 2016, at 7:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.