

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the September 14, 2026 Meeting

Attending Supervisors:

	Cheryl Lynn Murnin, Chairman
	Drew Christian, Vice Chairman – Not in attendance
	Eric Parry
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Steve Bray
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James
Planning Commission Solicitor	William Jones – Not in attendance

Guests: Terrence Neville

SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in person at the Waverly Township Building on September 14, 2026, at 6:00 PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00 PM by Chair Cheryl Lynn Murnin.

On a motion by Eric Parry, seconded by Cheryl Lynn Murnin, the minutes of the August 10, 2026, meeting, and all items recorded in the township records were approved, with all voting yes.

On a motion by Eric Parry, seconded by Cheryl Lynn Murnin, the treasurer's report, police report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

UNFINISHED BUSINESS

DALTON FIRE SERVICES

- Township Solicitor Malcolm MacGregor will send a letter to the DFC regarding an update to the current fire services agreement specifically to maintain workers compensation premium paid by the Township to Dalton Borough.
- Christine will add this agenda item to the next supervisors meeting agenda.

SOLICITORS REPORT

NLMS/THE ORCHARDS LAND USE APPEAL

- Attorney Malcolm MacGregor reported that the oral argument hearing date for the NLMS The Orchards land use appeal was set by the PA Commonwealth court for the appeal on September 14, 2026, was cancelled. Instead, briefs were submitted to the Court.

PPL UPDATE

- On a motion by Cheryl Lynn Murnin, seconded by Eric Parry, supervisors approved the PPL Property Damage Release to accept the amount \$5,669.80 for damages, all voting yes.

MAINTENANCE SUPERINTENDENT REPORT

- On a motion by Eric Parry, seconded by Cheryl Lynn Murnin, supervisors approved DJ Tree Service to take down 7 trees in the Township for \$3500, the lowest bidder, all voting yes.
- DPW Director Steve Bray reported that the Township sold the 2006 F250 to the highest bidder for \$17,000 through Municibid.
- Steve also mentioned that they are having issue with the 2017 DPW truck that is currently at the Ford Dealer. Township Manager Christine Capozzi was able to secure money from Ford Motor for some of the costs associated with this repair.

ENCROACHMENT ISSUE

- Township Solicitor Attorney Malcolm MacGregor reported that he will contact Attorney May for an update regarding the encroachment issue. The agreement has not yet been signed.
- Attorney MacGregor reported that legal paperwork was received by the resident.

MANAGERS REPORT

PAST DUE SEWER BALANCES

- Attorney MacGregor reported that liens have been filed against three properties with delinquent sewer account balances. The three property owners were notified by both certified and regular mail regarding the liens and the next steps that may be taken if the outstanding sewer balances are not paid.
- The next step is to contact PA American Water regarding the possibility of water service shutoff, in accordance with the terms of the PAWC Water Shutoff Agreement.

SEWER CONNECTION AGREEMENT – THE MANSION ON WAVERLY HILL

- After the discussion regarding the EDUs for the Mansion on Waverly Hill, Township Manager Christine Capozzi will work with Attorney Malcolm MacGregor on this sewer agreement.
- Director of Public Works Steve Bray and Township Engineer Ned Slocum visited the property to recommend a layout/detailed plan for the sewer connection site.
- The project manager for the property will have his engineer follow up to review the process and submit a sewer installation plan and secure all necessary permits.

ZONING ISSUES

- A resident cleared land on the property, resulting in an earth disturbance. LCCD issued a violation letter requiring the resident to install appropriate erosion and sedimentation (E&S) control measures and address the concerns identified in their letter by August 24.
- As the resident did not respond or take the required corrective action, LCCD will conduct a second inspection of the property.
- The Supervisors have also requested that Attorney Malcolm MacGregor send a letter to the property owner requesting information regarding their intended plans for the property.

LSA GRANT

- After a conversation regarding LSA grant, supervisors decided to seek out a grant for a new vehicle for the police department. This item will be on the agenda for the next supervisors meeting. The police department will use existing funds from their account for the new camera installation.

There being no other business to come before the Supervisors, the Supervisors' meeting was again adjourned. There was an executive session held before this meeting regarding a discussion about legal issues and personnel issues. The next meeting will be held on September 28, 2026, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.