

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the June 13, 2016, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman - Absent
	Drew Christian, Vice Chairman
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi -Absent
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James

Guests: Ilona Thurston

The regular monthly meeting of the Waverly Township Supervisors was called to order at 7:00 P.M. by Vice Chairman Drew Christian in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Drew Christian, seconded by Bill Byron, the minutes of the May 9, 2016, meeting were approved as circulated, all voting yes.

On motion by Drew Christian, seconded by Bill Byron, the treasurer's report was accepted as presented. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

PUBLIC HEARING - TAX COLLECTOR & TAX COLLECTOR FEES DRAFT ORDINANCE –

- Ilona Thurston, Tax Collector, objected to proposed wording (section 4) of the draft Ordinance and requested the wording that requires the tax certification fees be paid directly to the tax collector. There was also a discussion about opening a new Township fee account for the collection and payment of any tax certification fee. She also questioned the tax service fees reporting requirement (section 5). Since Ilona questioned these items, a brief discussion was held on keeping the proposed ordinance as is, or changing the ordinance to address her concerns. On a motion made by Drew Christian, seconded by Bill Byron, to table the proposed Ordinance to the next supervisor meeting on June 27, all voting yes.

OPENING OF ROAD BIDS

1. **ROAD PAVING BIDS:** The following bids were received for the paving of Old Field Road (Road #1), Glenview Lane (Road #2), Violet Terrace (Road #3), Meadowside Road (Road #4) and Old Orchard (Road #5). Wayco (1) \$30,558, (2) \$15,189, (3)\$43,806 (4)\$4,222, and (5)\$62,531. American Asphalt: (1) \$31,195, (2) \$19,965, (3)\$53,325 (4)\$9,918, and (5)\$69,026; New Enterprise: (1)\$34,965, (2) \$19,544, (3)\$45,689 (4)\$7,885, and (5)\$61,184; Leeward: (1) \$28,605, (2) \$14,535, (3)\$42,395 (4)\$3,886, and (5)\$60,146 Pennsy Supply: (1) \$35,521, (2) \$17,623, (3)\$49,445 (4)\$7,485, and (5)\$69,756. On a motion by Drew Christian, seconded by Bill Byron, the contract for the paving of roads was awarded to the lowest bidder; Leeward, pending review of accompanying documentation by Tom James.

REVIEW OF BUILDING PERMITS, SUBDIVISIONS, ETC.

- Mark Colombo - 1210 North Abington Road – COA #103 Waverly Schoolhouse. On a motion by Drew Christian, seconded by Bill Byron, the supervisors approved the COA with conditions as defined by the HARB, all voting yes to approve.

POLICE CHIEF'S REPORT

- Chief James recommended that Foundry Alley; (between the Browning residence and Waverly Deli) be changed to a one-way entrance northbound. There will not be an exit onto Clinton Street from Foundry Alley. This “one-way” area will extend only the length of the Waverly Deli Building. Tom James stated that he would be able to place the one-way sign. On a motion by Drew Christian, seconded by Bill Byron, supervisors approved Resolution #15 of 2016, to make this portion of Foundry Alley a one-way street, all voting yes.
- Chief James also reported that the Schack property door, which is in litigation regarding property nuisance, was damaged and the door was not attached to the property (off-hinges).

NEW BUSINESS:

1. HARB – ORDINANCE REQUIREMENTS & RESIDENTS

- There was a brief discussion and a HARB penalty for residents’ failure to comply with the Township’s Ordinance. Attorney Hailstone will propose options at the next supervisors meeting.

SOLICITOR'S REPORT:

1. SCHACK/STONE PROPERTY MAGISTRATE HEARING – UPDATE

- UPDATE: Attorney Hailstone reported that the Magistrate ruled in favor of the Township for \$500 fine against Mr. Schack and \$99.00 filing fee. Attorney Hailstone will commence a second action against Mr. Schack for ongoing violation reported by Chief James during his report.

2. RICK FLOREY LUMBER AND STERLING ESTATES POA REQUEST TO TRANSFER PRIVATE ROADS TO THE TWP

- UPDATE: Attorney Hailstone presented a copy of the Deed of Dedication document for the roads in Sterling Estates that was recorded with Lackawanna County. The roads in Sterling Estates need to be recorded with the State in order to receive liquid fuels monies.

MANAGER'S REPORT:

1. DILAPIDATED GARAGE IN HISTORIC DISTRICT

- ISSUE: The property owner received multiple warnings by telephone and certified return receipt mail regarding the condition of the dilapidated garage. Since the property owner has not responded, Attorney Hailstone will commence an action against the owner of a dilapidated garage in a historic area in front of the Magisterial District Judge.

2. PENN DOT – LILY LAKE ROAD – TRANSFER OWNERSHIP TO TOWNSHIP

- On a motion by Drew Christian and seconded by Bill Byron the supervisors agreed not to take over Lily Lake Road, all voting yes. Christine will send a letter to PennDOT with this information.

MAINTENANCE SUPERINTENDENT'S REPORT

1. PUMP STATION #1 - UPDATE

- UPDATE: Supervisors signed an agreement to extend the contract completion date for the renovation of pump station #1 until mid-July 2016.

2. CONTROL BUILDING – ELECTRICAL UPDATE

- UPDATE: Significant electrical malfunctions recently took place in our Control Building. The need for repair was urgent and repairs were made. Tom James will report back regarding options regarding the installation and monitoring of a smoke detector in the control building.

3. DEAD TREES IN TOWNSHIP RIGHT-OF-WAY

- UPDATE: The removal of deads tree in the Township's Right-of-Way, was delayed until July because of contractor's broken bucket truck and vacation schedules for flaggers.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on June 27, 2016, at 7:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.