

# WAVERLY TOWNSHIP SUPERVISORS

Minutes of the April 14, 2025 Meeting

Attending Supervisors:	Drew Christian, Chairman
	Eric Parry, Vice Chairman
	Cheryl Murnin
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Thomas James
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James
Planning Commission Solicitor	William Jones – Not in attendance

Guests: Bill Rinaldi, John Scandale

## **SUPERVISOR MEETING**

The Waverly Township Supervisors held their meeting in-person at the Waverly Township Building on April 14, 2025, at 6:00PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00PM by Chair Drew Christian.

On a motion by Cheryl Murnin, seconded by Eric Parry, the minutes of the March 10, 2025, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Eric Parry, seconded by Drew Christian, the treasurer report, police report and all bills were reviewed, approved, and recorded in the township records, all voting yes.

## **ORDINANCE #160**

- On a motion by Eric Parry, seconded by Drew Christian, supervisors authorized Ordinance #160, regarding the Comcast Franchise Agreement required by Comcast, all voting yes.

## **ITEMS OF CONCERN FROM THE PUBLIC**

- Resident John Scandale attended the meeting to inquire about an incident. Chief James addressed Mr. Scandale's concerns, advising him to contact the appropriate department for further assistance.

## **SUPERVISOR REPORT**

### **DALTON FIRE COMPANY**

- Vice Chair Eric Parry announced that he will meet with Kevin Shane from the Dalton Fire Department to discuss fire protection plans for 2025.
- Township Solicitor Malcolm MacGregor stated that he will begin preparing a new fire services protection agreement in coordination with these plans.

## **SOLICITORS REPORT**

### **DEVELOPMENT SEWER OWNERSHIP THE ORCHARDS & PINE GROVE**

- Township Solicitor Malcolm MacGregor briefly reviewed the proposed amendment to the existing Highway Occupancy Permit (HOP) agreement for The Orchards, NLMS, Inc., with supervisors.
- After a brief discussion, the supervisors asked for more information regarding this agreement.
- Attorney MacGregor noted that he expects to receive a draft sewer ownership agreement from Planning Commission Solicitor Bill Jones regarding Pine Grove development.

### **EASEMENT ISSUE & RESIDENT**

- Township Solicitor Malcolm MacGregor contacted Attorney May about his proposal regarding his client's encroachment issue and plans to follow up with him.

### **NLMS/THE ORCHARDS LAND USE APPEAL**

- Attorney MacGregor informed the Board that an appeal had been filed within the required timeframe and it is now pending before the Commonwealth Court.

## **MANAGERS REPORT**

### **ZONING ISSUES**

- Township Manager Christine Capozzi reported that she had filed a report with the Magistrate's office for non-compliance with a zoning violation in the Historic District.

### **OUTSTANDING SEWER BALANCES**

- Attorney Malcolm MacGregor will send sewer lien letters to residents with past outstanding sewer balances in the upcoming week.

## **MAINTENANCE**

### **STEVENSON ROAD INTERSECTION**

- DPW Director Tom James reported they have been completing bank work on Stevenson Road. Tom James mentioned that there are seven dead trees to be taken down. Tom will work to get these trees removed.

## **LILY LAKE ROAD**

- On a motion by Eric Parry, seconded by Drew Christian, supervisors authorized New Enterprise, the lowest bidder, to complete the road repair work on Lily Lake Road as presented, for \$7700, the lowest quote, all voting yes.

## **STONYBROOK ROAD**

- DPW Director Tom James informed the supervisors that Pennsylvania American Water has contacted him regarding replacing a water line on Stonybrook Road. Following the completion of the work, the utility company will repave the affected portion of the road.
- Tom noted that an agreement outlining the project details and responsibilities will be provided. Additionally, Tom explained he will supply a trench detail and any other relevant information to ensure proper coordination and oversight.

There being no other business to come before the Supervisors, the supervisors' meeting was again adjourned. There was an executive session before this supervisor's meeting regarding a potential legal issue. The next meeting will be held on May 12, 2025, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.