

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the July 13, 2026 Meeting

Attending Supervisors:	Cheryl Lynn Murnin, Chairman Drew Christian, Vice Chairman Eric Parry
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Steve Bray
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James – Not in attendance
Planning Commission Solicitor	William Jones – Not in attendance

Guests: Taylor Hoinsky, Mark Cordelli

SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in person at the Waverly Township Building on July 13, 2026, at 6:00 PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00 PM by Chair Cheryl Lynn Murnin.

On a motion by Drew Christian, seconded by Cheryl Lynn Murnin, the minutes of the June 8, 2026, meeting, and all items recorded in the township records were approved, with all voting yes.

On a motion by Drew Christian, seconded by Cheryl Lynn Murnin, the treasurer's report, police report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

ITEMS OF CONCERN FROM THE PUBLIC

- Mark Cordelli from Lackawanna County attended the meeting to discuss upcoming events and other programs occurring in the county.
- Taylor Hoinsky from La Bella Associates attended the meeting to see if supervisors had any questions regarding the Gress Minor Subdivision.

UNFINISHED BUSINESS

DALTON FIRE SERVICES

- At the most recent Supervisors' meeting, Brent Tripp of the Dalton Fire Company stated that he would follow up with the Fire Company's solicitor regarding maintaining the agreement as it was previously presented, including the workers' compensation insurance provisions.
- To date, no response has been received from the Dalton Fire Company. Christine will add this item to the agenda for the next Supervisors' meeting to allow for further discussion and follow-up.

SOLICITORS REPORT

NLMS/THE ORCHARDS LAND USE APPEAL

- Attorney Malcolm MacGregor reported that the hearing date for the NLMS The Orchards land use appeal was set by the PA Commonwealth court for the appeal on September 14, 2026.

PPL UPDATE

- Attorney Malcolm MacGregor informed supervisors the magistrate office set a date of July 23, 2026, for the hearing with PPL regarding installing a PPL pole in the township's sewer line. Attorney MacGregor will provide an update during the next supervisors meeting.

ENCROACHMENT ISSUE

- Township Solicitor Attorney Malcolm MacGregor reported he will contact Attorney May about this encroachment issue for an update. The agreement has not been signed.
- Attorney MacGregor mentioned that if the resident does not sign the encroachment agreement, he will file a writ, as appropriate, to seek enforcement.

MANAGERS REPORT

PAST DUE SEWER BALANCES

- Township Solicitor Attorney Malcolm MacGregor reported that recent changes in the law required revisions to the collection letters previously used. Revised letters were sent out to residents.
- Attorney MacGregor will proceed with filing liens against properties with delinquent sewer account balances.

SEWER CONNECTION AGREEMENT – THE MANSION ON WAVERLY HILL

- After the discussion regarding the EDUs for the Mansion on Waverly Hill, Township Manager Christine Capozzi will work with Attorney Malcolm MacGregor on this agreement.
- Christine contacted the property manager and sent him an email documenting the requirements changes to the submitted documents.

NLMS AGREEMENT AND DEVELOPERS REQUEST

- On motion by Eric Parry, seconded by Drew Christian, supervisors approved the NLMS The Orchards Agreement of Highway Occupancy Permit for Sanitary Sewer Facilities Planning Module, all voting yes.

GRESS MINOR SUBDIVISION APPROVAL

- On motion by Eric Parry, seconded by Drew Christian, supervisors approved the Natalie Gress Minor Subdivision plan as presented, all voting yes.

KARAM SUBDIVISION

- On motion by Eric Parry, seconded by Drew Christian, supervisors approved the Karam Major Subdivision extension until October 1, 2026, all voting yes.

LSA GRANT

- After a conversation regarding LSA grant, supervisors asked DPW Director Steve Bray to get more information and investigate potentially replacing a township dump truck with a upfit package.

There being no other business to come before the Supervisors, the Supervisors' meeting was again adjourned. There was an executive session held before this meeting regarding a discussion about legal issues and personnel issues. The next meeting will be held on July 27, 2026, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.