

# WAVERLY TOWNSHIP SUPERVISORS

Minutes of the February 12, 2024, Meeting

Attending Supervisors:

|                               |                                |
|-------------------------------|--------------------------------|
|                               | Drew Christian, Chairman       |
|                               | Eric Parry, Vice Chairman      |
|                               | Cheryl Murnin                  |
| Solicitor                     | Malcolm MacGregor              |
| Twp. Manager/Secretary        | Christine Capozzi              |
| Dir. of Public Works          | Thomas James                   |
| Township Engineer             | Ned Slocum - Not in attendance |
| Police Chief                  | Kenneth James                  |
| Planning Commission Solicitor | William Jones – Not attendance |

Guests: Chris Police, James Ross, Michael Diamond, Rabbi Benny, Michelle Hamilton

## SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in-person at the Waverly Township Building on February 12, 2024, at 6:00PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00PM by Chairman Drew Christian.

On a motion by Drew Christian, seconded by Eric Parry, the minutes of the December 11, 2023, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Drew Christian, seconded Eric Parry, the treasurer report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

## PUBLIC HEARING

Supervisors started the meeting with a public hearing to review the proposed Ordinance to amend the Waverly Township's Zoning Ordinance enacted June 14, 2021, and effective December 20, 2023, in accordance with SAPA Cooperative Zoning Intergovernmental Agreement to revise the definition of a Place of Worship/Assembly, District Quick Views, and Accessory Structure Regulations.

After a brief discussion of comments from the public about revising the religious definition, supervisors agreed to table the part of the zoning amendment revising the religious definition in Waverly Township's new Zoning Ordinance, effective December 20, 2023.

On a motion by Eric Parry, seconded by Cheryl Murnin, Ordinance 158, to Revise Article 2, Section 2.2 Place of Worship/Assembly definition revision was tabled, supervisors approved to Revise Article 3, Section 3.4 District Quick Views revisions, and to Revise Article 5, Section 5.12 Accessory Structures to read as specified in the Zoning Amendment text, all voting yes.

## **SOLICITOR REPORT**

### **NLMS/THE ORCHARDS LAND USE APPEAL**

- Township Solicitor Attorney Malcolm MacGregor mentioned Planning Commission Solicitor Bill Jones responded to Attorney Smith regarding the land use appeal draft settlement agreement. Attorney MacGregor added there is another hearing scheduled with Judge Gibbons at the end of March.
- Attorney MacGregor will provide an update during the April supervisors meeting.

## **MANAGERS REPORT**

### **HARB DISTRICT PROPERTY**

- Township Manager Christine Capozzi reported she still has not received responses from letters sent to HARB property owners. Christine mentioned work is being completed on the outside of one of the properties.

### **DALTON FIRE COMPANY – FIRE SERVICES AGREEMENT**

- Christine will arrange a meeting with Township Solicitor Attorney Malcolm MacGregor, to review the past fire protection services contract, workers compensation issue and other items regarding the Dalton Fire Department.

### **COMCAST FRANCHISE AGREEMENT ENGAGEMENT LETTER**

- On a motion by Eric Parry, seconded by Cheryl Murnin, supervisors approved the Comcast Franchise Engagement letter, all voting yes.

### **PLANNING COMMISSION OPEN SEATS**

- Two members that were appointed to the Planning Commission decided to not accept the position.
- On a motion by Eric Parry seconded by Drew Christian, supervisors appointed Chris Police to the Planning Commission, all voting yes.
- On a motion by Cheryl Murnin seconded by Eric Parry, supervisors appointed Sam Maloney Planning Commission, all voting yes

### **THE WAVERLY COMMUNITY HOUSE USDA GRANT UPDATE & FOOD TRUCK EVENT**

- Executive Director Michelle Hamilton attended the meeting to provide an update on the USDA loan and HVAC project, Comm programming and events and Trustee Board nominees. Michelle reported that they are 99% complete with the required items for the USDA. She mentioned that they applied for a RACP grant. The estimated price to replace the HVAC system is estimated at 2.5MM. Michelle briefly reviewed the new programming for kids and parents. She reviewed their plans to have a “Taste of Waverly” food truck event they are planning for August.

- Michelle mentioned she is meeting with Supervisor Cheryl Murnin this week to review additional items.
- Michelle also reported that three Waverly Community House Trustee Board members will be retiring. Waverly Township will select one member, and The Comm will select two members from the nominee committee list. Michelle said the names will be available for supervisors to review during the March Supervisors meeting.

## **2023 WAVERLY TOWNSHIP AUDIT**

- On a motion by Drew Christian, seconded by Eric Parry, supervisors approved the 2023 Waverly Township Audit prepared by Ostrowski, Beckley & Thorpe, PC, all voting yes.

## **MAINTENANCE SUPERINTENDENTS REPORT**

- Director of Public Works Tom James reported that Rutledge Excavating began work on the Violet Terrace Retrofit project last week. They will continue working in the Spring.
- Tom also mentioned the ditches along Glenburn Road need clearing. Tom will secure quotes to complete this work in the dryer season.
- Tom reported that Steve's truck is leaking diesel fuel. The repairs are going to be estimated to be \$7,000.
- Township Manager Christine Capozzi reported that State Representative Bridget Kosarowski's office called and was able to secure \$58,000 in a grant to replace one of the older DPW dump trucks. There is \$79,000 currently in the vehicle reserve fund.
- Tom also mentioned that slip lining was completed in the Jerymn Drive area.
- Tom James met with our PennDOT representative and will secure road paving bids for Jermyn Drive, Church Street and School Street. Tom will report back to supervisors.

There being no other business to come before the Supervisors, the supervisors meeting was again adjourned. After this meeting, Supervisors had an executive meeting to discuss litigation involving police department bargaining agreement negotiations and a litigation issue. The next meeting will be held on March 11, 2024, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.