

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the January 6, 2025, Meeting

Attending Supervisors:

	Drew Christian, Chairman
	Eric Parry, Vice Chairman
	Cheryl Murnin
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Thomas James – Not in attendance
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James – Not in attendance
Planning Commission Solicitor	William Jones – Not in attendance

Guests: None

SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in-person at the Waverly Township Building on January 6, 2025, at 6:00PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00PM by Chairman Drew Christian.

On a motion by Eric Parry, seconded by Drew Christian, the minutes of the December 9, 2024, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Drew Christian, seconded by Eric Parry, the treasurer report, police report and all bills were reviewed, approved, and recorded in the township records, all voting yes.

SUPERVISOR REPORT

DALTON FIRE COMPANY

- Vice Chair Eric Parry will meet with the Dalton Fire Chief to discuss fire protection for 2025. Supervisor Parry will provide a report at the next supervisors' meeting.

NEW WAVERLY TOWNSHIP POLICE OFFICERS

- On a motion by Drew Christian, seconded by Eric Parry, supervisors authorized hiring part-time police Officer Mike Fiocca, all voting yes.
- On a motion by Drew Christian, seconded by Cheryl Murnin, supervisors authorized full-time Police Officer Stephen Williams, all voting yes.

SOLICITORS REPORT

DEVELOPMENT SEWER OWNERSHIP PINE GROVE FARMS

- Township Solicitor Attorney Malcolm MacGregor reported that he emailed Planning Commission Solicitor Attorney Bill Jones regarding the sewer ownership issue related to the proposed Pine

Grove Farms development. Attorney MacGregor requested that Attorney Bill Jones draft an agreement to address this matter and provide notes on the plan to clarify the issue.

EASEMENT ISSUE & RESIDENT

- Attorney Malcolm MacGregor informed the board that he is still awaiting a response to his letter sent to Attorney May regarding the encroachment issue in the Township's sewer easement located in a resident's driveway. Attorney MacGregor plans to follow up with Attorney May to confirm if he still represents the client involved. The litigation has been paused while awaiting a response.

NLMS/THE ORCHARDS LAND USE APPEAL

- Attorney Malcolm MacGregor reported that Judge Gibbons has informed him of his decision to deny Appellant Rinaldi's appeal of Waverly Township's decision to approve the NLMS development with specific conditions. There is a 30-day appeal period during which further action can be taken. Attorney MacGregor will keep the board informed if an appeal is filed within that time frame.

MANAGERS REPORT

ZONING ISSUES

- Township Manager Christine Capozzi reported she will send a zoning violation letter out to a resident in the HARB district.

BURNING ORDINANCE

- The Supervisors requested Township Manager Christine Capozzi to revise the Township's current burning ordinance to include a specific section addressing developers and land-clearing activities. Christine will work on the revisions and provide an update on the progress during the next supervisors' meeting.

OUTSTANDING SEWER BALANCES

- Township Manager Christine Capozzi informed the supervisors and residents that individuals who have not responded to past due sewer lien letters will be referred to the Township Solicitor, Attorney Malcolm MacGregor, for further action. This step is being taken to address outstanding balances and ensure the necessary follow-up procedures are carried out.

MAINTENANCE

STEVENSON ROAD INTERSECTION

- Township Manager Christine Capozzi informed the board that she will reach out to PPL to discuss the timing and coordination of the relocation project.

ROAD PROJECTS/PAVING 2025

- Chairman Christian inquired about the status of Lily Lake Road. Christine reported that Tom James had contacted the Lackawanna County Conservation District to inquire about the status of the Dirt and Gravel Road Grant. The district responded that they are currently awaiting additional information from one of the applicants. Christine will provide an update on the matter at the next supervisors' meeting.
- Tom James will provide a follow-up on the road paving project for 2025 during the next supervisors meeting.

There being no other business to come before the Supervisors, the supervisors' meeting was again adjourned. The next meeting will be held on February 10, 2025, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.