

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the November 11, 2024, Meeting

Attending Supervisors:

	Drew Christian, Chairman
	Eric Parry, Vice Chairman
	Cheryl Murnin
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Thomas James
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James – Not in attendance
Planning Commission Solicitor	William Jones – Not in attendance

Guests: Dylan MacGregor, David Maddock, Patrick McDonald, Christine Maddock, John Nealon, Gerard O'Neill

SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in-person at the Waverly Township Building on November 11, 2024, at 6:00PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00PM by Chairman Drew Christian.

On a motion by Eric Parry, seconded by Cheryl Murnin, the minutes of the September 30, 2024, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Drew Christian, seconded by Eric Parry, the treasurer report, police report and all bills were reviewed, approved, and recorded in the township records, all voting yes.

ITEMS OF CONCERN FROM THE PUBLIC

ESTATE DRIVE AND RETENTION POND FENCING

- Dr. McDonald represented neighbors regarding the retention pond fencing located at Estate Drive and Oakford Road. During the previous supervisors meeting, residents expressed concerns about the aesthetic impact of the chain link fence on property values and requested more visually appealing alternatives. As a result, work on the fence was halted.
- After further discussion, the supervisors and residents reached an agreement to replace the current fence with a more aesthetically pleasing option. It was decided to install a 4-foot fence using 2x4 pressure-treated rails with black welded wire. Additionally, the fence contractor will install wood on both the inside and outside of the poles to enhance its appearance.
- The total cost of the project is \$23,300, with a balance of \$15,300 still owed to the contractor.

NEW BUSINESS

PENNDOT AND STOP SIGN REQUEST

- Supervisor Cheryl Murnin raised a safety concern regarding the intersection of Waverly Road and Clinton Street. Township Manager Christine Capozzi sent a letter to PennDOT requesting a traffic study to consider adding a Stop sign on Clinton Street.
- Township Manager Christine Capozzi received a response from PennDOT's District Traffic Engineer regarding the request for a traffic study.
- PennDOT's Multi-Way Stop Engineering and Traffic Study determined that a multi-stop at this intersection is not warranted, as none of the criteria outlined in PennDOT's regulations justify a multi-stop at this location.
- PennDOT will install Side Road Intersection signs with Waverly Road plaques on Clinton Street at both approaches to the intersection to increase visibility and safety.

SUPERVISOR INCREASE COMPENSATION

- Township Manager Christine Capozzi reviewed the recent updates regarding supervisor compensation with the Board of Supervisors. She informed the board that PSATS now offers model ordinances to assist in implementing changes in supervisor compensation.
- Effective December 1, 2024, Act 94 of 2024, which amends the Second-Class Township Code, adjusts the maximum compensation thresholds.
- Supervisors may choose to implement the new compensation limits in full, in part, or retain the current compensation rates. The new compensation cap for townships with populations of 4,999 or fewer will increase from \$1,875 to \$3,145.
- Christine will contact PSATS to get the draft ordinance and details on when the changes will be able to take effect for each supervisor.

SUPERVISOR REPORT

DALTON FIRE COMPANY AND WORKERS COMP ISSUE

- Attorney Malcolm MacGregor spoke with Attorney Frank Bolock. Attorney Bolock confirmed that there will be no change to the Township's fire protection services. Attorney MacGregor received a formal written statement from Attorney Bolock.
- This item will be on the next supervisors meeting agenda.

WCH AND WAIVE CLAIMS

- A supervisor inquired about the requirement for participants to sign a waiver to register for activities at the Waverly Community House. Attorney Malcolm MacGregor reviewed the waiver language and recommended that the supervisors not request any changes.

SOLICITORS REPORT

DEVELOPMENT SEWER OWNERSHIP PINE GROVE FARMS

- After a lengthy discussion, the Supervisors acknowledged the sewer ownership issue regarding the proposed Pine Grove Farms development. Planning Commission Solicitor Bill Jones will draft an agreement and provide notes on the plan to move forward with resolving this issue.
- Attorney Malcolm MacGregor suggested contacting Attorney Carson Helfrich to assist with reviewing the current sewer ordinance. Christine will contact Attorney Helfrich.

EASEMENT ISSUE & RESIDENT

- Attorney Malcolm MacGregor is waiting for a response from his letter to Attorney May regarding the encroachment issue in the Township's sewer easement in this resident's driveway.

NLMS/THE ORCHARDS LAND USE APPEAL

- Attorney Malcolm MacGregor mentioned that Judge Gibbons will decide soon on this land use appeal.

MANAGERS REPORT

HARB LETTERS UPDATE & ZONING ISSUES

- Attorney Malcolm MacGregor noted that the Jewish Discovery Center has not filed a zoning violation appeal. He also suggests visiting the property.
- Township Manager Christine Capozzi was notified that a land development plan will be submitted to present the plan to PC members either in November or December.
- Township Manager Christine Capozzi mentioned the letter she received from the property owner in the HARB district about completing renovations.

HNB BANK

- On a motion by Drew Christian, seconded by Eric Parry, supervisors selected The Honesdale National Bank Option #4 for a rate of 1.07% on one of the Township's deposit relationship accounts, all voting yes.

There being no other business to come before the Supervisors, the supervisors' meeting was again adjourned. Prior to this meeting, there was an executive session to a legal issue and to discuss personnel issues. The next meeting will be held on December 9, 2024, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.