

# WAVERLY TOWNSHIP SUPERVISORS

Minutes of the January 29, 2018, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman
	Drew Christian, Vice Chairman - Absent
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James - Absent

Guests: Gerard Hetman

The regular monthly meeting of the Waverly Township Supervisors was called to order at 6:30 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Bill Byron, the minutes of the January 2, 2018, meeting were approved as circulated, all voting yes.

On motion by Ron Whitaker, seconded by Bill Byron, the treasurers report was accepted as presented. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

## ITEMS OF CONCERN FROM THE PUBLIC

1. Gerard Hetman - Gerard reported on a number of upcoming activities coming up in Lackawanna County.

## REVIEW OF SUBDIVISION:

1. Subdivision – Road Waiver Request - Dorrance & Susan Belin
  - On a motion by Ron Whitaker, seconded by Bill Byron, supervisors authorized a waiver to approve the existing width of a private lane, all voting yes.

## SUPERVISOR’S REPORTS/ISSUES:

1. 2017 Municipal Annual Audit and Financial Report
  - On a motion by Ron Whitaker, seconded by Bill Byron, supervisors approved the 2017 Waverly Township’s Auditors Township Audit and Financial Report, all voting yes.

## **SOLICITOR'S REPORT:**

1. Sewer Fee Collection Update
  - Attorney Hailstone sent out past due sewer notices to twenty-one residents. Eleven residents of the twenty-one have not paid. On a motion by Ron Whitaker, seconded by Bill Byron, supervisors authorized Andrew Hailstone to file liens against the properties of the eleven residents that have not paid. These residents were given proper notice per the Township's Ordinance.

## **MANAGER'S REPORT:**

1. PA Small Water & Sewer Application & Resolution
  - ISSUE: On a motion by Ron Whitaker, seconded by Bill Byron, supervisors approved Resolution #14, authorizing the Township to apply for the PA Small Water and Sewer grant from the Commonwealth Financing Authority to be used to for the Renovation of Pump Station #2.

## **MAINTENANCE SUPERINTENDENT'S REPORT**

1. Pump Station #2
  - ISSUE: Tom James met with Ned Slocum to finalize the specifications of the pump station #2 package. Tom will provide a follow-up during a future supervisor meeting.
2. Pressure Relief Valve Replacement & Glenburn TWP Resident
  - ISSUE: Due to weather issues, the (PRV) pressure relief valve replacement was delayed until next week. Tom will report back during the next supervisor meeting on February 12, 2018, if any further work is necessary.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on February 12, 2018, at 6:30 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, the Township Manager/Secretary, transcribed the minutes of this meeting.