

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the December 12, 2016, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman
	Drew Christian, Vice Chairman
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James - Absent
Police Chief	Kenneth James

Guests: None

The regular monthly meeting of the Waverly Township Supervisors was called to order at 7:00 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Bill Byron, the minutes of the November 28, 2016, meeting were approved as circulated, all voting yes.

On motion by Ron Whitaker, seconded by Drew Christian, the treasurer's report was accepted as presented. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

REVIEW OF BUILDING PERMITS, SUBDIVISIONS, ETC.

- Katherine Leahy - 1215 North Abington Road – COA #104 - Porch Remodel- On a motion by Drew Christian, seconded by Ron Whitaker, the supervisors approved the COA, as was recommended by the HARB, all voting yes to approve.

UNFINISHED BUSINESS:

1. 2017 BUDGET

- UPDATE STATUS: The budget for 2017 was passed unanimously. There is no tax increase for 2017. On a motion made by Ron Whitaker, and seconded by Drew Christian, supervisors approved the budget, all voting yes.

SOLICITOR'S REPORT:

1. JERMYN DRIVE AND FAIRINGTON LANE HOUSE NUMBERS - UPDATE

- UPDATE: Attorney Hailstone reported that all residents on Fairington Lane agreed to display correct house numbers, but only one of the three residents on Jermyn Drive said they would change their address.
- ACTION: Christine will contact the other residents on Jermyn Drive to inform them that one resident agreed to change their address. With this change, two houses will now have the same number. The other residents will have no choice but to change their house numbers. If the residents refuse to change, Supervisors briefly discussed installing house number signs in the Township's right-of-way. Christine will provide an update during the January 3, 2017, supervisor meeting.

2. SCHACK/STONE PROPERTY

- UPDATE: Attorney Hailstone reported that Mr. Schack paid his outstanding fines, and the Lackawanna County Sheriff's office cancelled the Sheriff's sale. The police department informed Christine that Mr. Schack has secured the back door on the property.

MANAGER'S REPORT:

1. TAX COLLECTOR ORDINANCE #149

- UPDATE: Supervisors reviewed Ordinance #149 (to replace Ordinance #148 adopted earlier this year), establishing the Tax Collector's Compensation and authorizing a collection of fees payable to the elected Tax Collector. The fee for tax certifications and duplicate tax bills will be up to \$15 (per bill/certification). Effective January 1, 2017, Township Sewer Service fees are no longer a part of the Township's tax program. The Tax Collector's compensation will include the following items in the Township's tax program: Real Estate taxes, Fire Hydrant, Street Light, and Fire Protection Services.
- Supervisors briefly discussed amending the payment penalty section in Township's Sewer Ordinance next year.
- ACTION: Supervisors will send a letter to the Waverly Township Tax Collector to inform her that the Sewer Service Fees are no longer a part of the Township's Tax program. The letter will also inform her that Ordinance #149 will be advertised and adopted during the January 3, 2017, supervisor meeting.
- Supervisors asked Christine to send a letter to residents to inform them that, effective 2017, sewer service fees will not be included in their Real Estate Tax Notices because the sewer service fee is not a tax, therefore, this fee has to be removed from the notices. The letter will also inform residents that they will receive separate sewer bills from the Township.
- Supervisors will also pass a Resolution during the January 3, 2017, supervisor meeting for the Township to collect the sewer service fees.

2. STEVENSON ROAD RESTORATION – LSA GRANT AUDIT

- UPDATE: Chairman Ron Whitaker signed an agreement from Brian T. Kelly and Associates to audit the financial statements for the LSA Grant Road Restoration Project Grant required by the Commonwealth Financing Authority.

MAINTENANCE SUPERINTENDENT’S REPORT

1. PUMP STATION #1 - UPDATE

- UPDATE: Tom James asked Christine to report that he is still waiting for quotes from contractors for the grinder pump installation.
- ACTION: Tom James will provide another update during the next supervisors meeting scheduled on January 3, 2017.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on January 3, 2017, at 7:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.