

# WAVERLY TOWNSHIP SUPERVISORS

## Minutes of the September 26, 2016, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman Drew Christian, Vice Chairman Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James

Guests: None

TEFRA HEARING: A meeting of the Waverly Township Municipal Authority was held to amend the Lackawanna College 2014 Bond documents. A TEFRA Hearing was held; there were no comments from the public. The Municipal Authority approved a resolution approving this issue.

The regular monthly meeting of the Waverly Township Supervisors was called to order at 7:00 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Bill Byron, the minutes of the September 12, 2016, meeting were approved as circulated, all voting yes.

The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

On a motion by Ron Whitaker seconded by Bill Byron, the supervisors approved RESOLUTION #15 OF 2016, authorizing the Municipal Authority to amend the Lackawanna College 2014 Bond documents, all voting yes.

## **STEVENSON ROAD DRAINAGE & RESTORATION - NED SLOCUM:**

### **1. STEVENSON ROAD DRAINAGE & RESTORATION - NED SLOCUM**

- UPDATE: During our September 12 Supervisors meeting, Supervisors awarded Stevenson Road Improvement Project contract to E.R. Linde Construction, Inc and authorized the Chairman to execute all contract related documents. Ned Slocum indicated he received the Performance and Payment Bonds as well as the Certificate of Insurance from the Contractor and they appear to be in order. Ned recommended that the “Proposal and Contract” be signed by the Chairman and the “Notice to Proceed” issued if Attorney Hailstone is in agreement concerning the adequacy of the Bonds and Insurance documents. Attorney Hailstone indicated he has reviewed the Bonds and Insurance Certificate provided by the Contractor and they are acceptable to him. Tommy James indicated he has been in contact with Linde concerning this project and Linde asked if the date listed in the Notice to Proceed, for work to begin, could be listed as October 10, 2016, as this would give them a little more time to complete the project. General discussion followed and the Supervisors were agreeable with the contract period beginning date of October 10, 2016, which would then establish the completion date to be October 28, 2016. With that, and based on the Engineers recommendation and the Solicitors review of the documents, the Chairman signed the “Proposal and Contract” and “Notice to Proceed” documents. The Supervisors authorized Ned to send a signed copy of the Proposal and Contract along with the Notice to Proceed to the contractor with a cover letter. Christine will return E.R. Linde’s original Bid Bond along with returning the other bidders Bid Bond.

## **UNFINISHED BUSINESS:**

### **1. JERMYN DRIVE AND FAIRINGTON LANE HOUSE NUMBERS - UPDATE**

- UPDATE: Christine reviewed an updated list of residents on Fairington Lane and Jermyn Drive with incorrect house numbers. Drew Christian asked Attorney Hailstone to research the Township’s options to enforce our Ordinance. There was a brief discussion about sending a letter to the non-compliant residents. After Attorney Hailstone completes his research, supervisors will review his findings and discuss if it is necessary to send a letter.
- ACTION: Attorney Hailstone will research legal options for enforcement and report back to supervisors during the October 10 supervisor meeting.

## **SOLICITOR'S REPORT:**

### **1. SCHACK/STONE PROPERTY MAGISTRATE HEARING**

- UPDATE: Attorney Hailstone mentioned that two of the doors were removed from the Schack/Stone property. Attorney Hailstone indicated that Attorney Jamie Hailstone contacted Mr. Schack's attorney. Mr. Schack's attorney mentioned that Mr. Schack will repair the doors and pay the outstanding fine. The Lackawanna County's Sheriff's office has 90 days to serve the notice. Attorney Hailstone said that it has only been 45 days as of today. Attorney Hailstone will provide an update during our next supervisor meeting scheduled on October 10, 2016.

## **MANAGER'S REPORT:**

### **1. RESOLUTION #14 2016 LSA MONROE COUNTY GRANT**

- **LSA GRANT**: On a motion by Ron Whitaker, seconded by Bill Byron, the supervisors approved Resolution # 14 of 2016, in which the Board of Supervisors of Waverly Township formally requested a grant from the Local Share Account of Monroe County to purchase a 2016 F550 DPW Dump Truck and a 2017 Ford Utility Interceptor Police Patrol Car package.

### **2. DISC GOLF COURSE HOURS – DISCUSSION**

- ISSUE: Chief recommended that due to safety reasons, the Waverly Disc Golf course should be opened from Dawn to Dusk. Supervisors agreed with Chief's recommendation. Christine will work with Tom James to have signs installed on the course. In addition, Christine will reach out to disc golf players to inform them they have one week to replace the damaged posts or the course will be temporarily closed until further notice.

## **MAINTENANCE SUPERINTENDENT'S REPORT**

### **1. PUMP STATION #1 - UPDATE**

- UPDATE: Tom James reported that the electrical work is completed, the drains are installed and the new pipes are connected at pump station #1. Pioneer Construction informed him the new pump will be operational by mid-October. Tom mentioned that the manufacturer's rep will be on-site to convert the new system.
- ACTION: Tom James will provide another update during the next supervisors meeting scheduled on October 10, 2016.

## 2. DPW DUMP TRUCK (OLD) - UPDATE

- ISSUE: There was a brief discussion about selling the Township's 2002 F550 Dump Truck. Supervisors authorized Tom James to advertised the sale of the truck and to accept bids.
- ACTION: Tom will provide an update during the next supervisor meeting on October 10, 2016.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on October 10, 2016, at 7:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.