

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the May 13, 2024, Meeting

Attending Supervisors:

	Drew Christian, Chairman
	Eric Parry, Vice Chairman – Not in attendance
	Cheryl Murnin
Solicitor	Malcolm MacGregor – Not in attendance
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Thomas James
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James – Not in attendance
Planning Commission Solicitor	William Jones – Not in attendance

Guests: None

SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in-person at the Waverly Township Building on May 13, 2024, at 6:00PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00PM by Chairman Drew Christian.

On a motion by Cheryl Murnin, seconded by Drew Christian, the minutes of the April 8, 2024, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Drew Christian, seconded Cheryl Murnin, the treasurer report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

MINOR LAND SUBDIVISION – DAVID & MARY CLARK

- On a motion by Drew Christian, seconded by Cheryl Murnin, supervisors granted Conditional Approval based on the recommendation of the Planning Commission on the David and Mary Clark Minor Subdivision, upon DEP approval of Section 404.3.A. Sewer Module, all voting yes.
- On a motion by Drew Christian, seconded by Cheryl Murnin, Supervisors approved waiver of Wetlands 404.2T for the David and Mary Clark Minor Subdivision because of large, sloped parcel of 42 acres with approximately 11 acres of land for building, based on the recommendation from Planning Commission, all voting yes.

SUPERVISOR REPORT

CLINTON STREET DRAINAGE ISSUES

- Supervisor Cheryl Murnin asked about the condition of stormwater ditches and drainage issues on State Road Clinton Street. In the winter months, due to improper drainage water accumulates on the road and creates icy spots. DPW Director Tom James will investigate the condition of the drainage issues and report back to supervisors.

DALTON FIRE COMPANY

- Township Manager Christine Capozzi reported the check was sent to the Dalton Fire Company check for Waverly Township fire protection services for 2023.

EASEMENT ISSUE & RESIDENT

- After a brief discussion, Chair Christian asked Township Manager Christine Capozzi to ask Attorney MacGregor about the draft indemnification agreement to address the encroachment issue with a resident for supervisors to review.
- Christine will also follow-up with Attorney MacGregor about a separate agreement to address the former Mickere property sewer connection issue.

DEVELOPER SEWER OWNERSHIP UPDATE

- Township Manager Christine Capozzi asked Attorney Bill Jones for a sample POA sewer ownership/maintenance agreement for any new developments in the Township.

MAINTENANCE SUPERINTENDENT REPORT

LILY LAKE ROAD

- DPW Director Tom James, Township Manager Christine Capozzi, and North Abington Supervisor Gary Wilding walked the dirt portion of Lily Lake Road to inspect the condition of the road since this road has experienced severe stormwater erosion issues.
- After a discussion, Chair Christian recommended for Chief James to evaluate the road to determine if the road needs to be temporarily closed to address any public safety concerns.
- DPW Director Tom James and Christine will discuss options with Chief James and the Township's PennDOT municipal representative and report back to supervisors during the next supervisors.

MANAGERS REPORT

THE WAVERLY COMMUNITY HOUSE SIGNAGE DESTINATION FREEDOM

- On a motion by Cheryl Murnin, seconded Drew Christian, supervisors approved the Waverly Community House Sign Application for the Destination Freedom signage, all voting yes.

THE WAVERLY COMMUNITY HOUSE USDA GRANT UPDATE

- Township Solicitor Attorney Malcolm MacGregor will contact Waverly Community House's Solicitor Attorney Frank Bolock to discuss the USDA legal documents required by the USDA and Waverly Township to complete the grant/loan application. Christine will add this to the next supervisors meeting agenda.

HARB DISTRICT PROPERTY

- Township Manager Christine Capozzi reported she still has not received responses from letters sent to HARB property owners. Christine mentioned work is being completed on the inside and outside of one of the properties. Supervisors asked Christine to get an update from the property owner.
- Supervisors asked Christine about the two garages in the HARB district that have damaged roofs. Christine will research these properties and report back to supervisors.

ORDINANCE #100 BURNING AND OPEN FIRES

- Christine is working with Township Zoning Consultant Mary Liz Donato on providing a draft amendment with proposed Ordinance #100 Burning and Open Fires. Christine will add this item to the next supervisors meeting agenda.

ZONING & RESIDENT ISSUES

- After a brief discussion, supervisors asked Christine Capozzi to send a Zoning Notice of Violation letter to the Jewish Discovery Center. Christine will add this agenda item to the June Supervisors meeting.
- Christine mentioned a resident has complained about stormwater drainage issues from neighbor's that is causing her driveway to erode. After a brief conversation, Christine will advise her stormwater issues are a civil matter.
- Christine will also advise this resident the previous property owner's driveway was paved incorrectly and its encroaching in the Township ROW. The road is scheduled to be repaved in the next two years and this will rectify the encroachment issue.

There being no other business to come before the Supervisors, the supervisors meeting was again adjourned. After this meeting, Supervisors had an executive meeting to discuss a litigation issue. The next meeting will be held on June 10, 2024, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.