

# WAVERLY TOWNSHIP SUPERVISORS

## Minutes of the September 12, 2016, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman
	Drew Christian, Vice Chairman - Absent
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James - Absent

Guests: None

The regular monthly meeting of the Waverly Township Supervisors was called to order at 7:00 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Bill Byron, the minutes of the August 29, 2016, meeting were approved as circulated, all voting yes.

On motion by Ron Whitaker, seconded by Bill Byron, the treasurer's report was accepted as presented. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

### **STEVENSON ROAD DRAINAGE & RESTORATION - NED SLOCUM:**

#### **1. STEVENSON ROAD DRAINAGE & RESTORATION - NED SLOCUM**

- **UPDATE:** During the meeting, Ned Slocum, Township Engineer, reviewed Stevenson Road Improvement Project bid documents received on September 9. Ned recommended that the Supervisors award the contract to the lowest bidder, E.R. Linde Construction, Corp. On a motion made by Ron Whitaker, seconded by Bill Byron, the Stevenson Road Improvement Project contract was awarded to E. R. Linde Construction, Corp. for \$182,100, all voting yes, pending all of the required documents are received and in order. Supervisors authorized Ned to send the Notice of Award to the E.R. Linde Construction, Corp for the contracted amount. Christine will inform the other bidders that E.R. Linde Construction, Corp was awarded the contract and return the bond documents. On a motion by Ron Whitaker, seconded by Bill Byron, authorizing the Chairman to sign all documents associated with this project/agreement, all voting yes.

## **UNFINISHED BUSINESS:**

### **1. JERMYN DRIVE AND FAIRINGTON LANE HOUSE NUMBERS - UPDATE**

- UPDATE: Christine reviewed an updated list of residents on Fairington Lane and Jermyn Drive with incorrect house numbers. In order for 911 emergency services to find the correct property and for alarm call-outs, house numbers need to be in consecutive order and visible from the street.
- ACTION: Christine will send out another letter to residents asking them to comply with the Township's House Numbering Ordinance.

## **SOLICITOR'S REPORT:**

### **1. SCHACK/STONE PROPERTY MAGISTRATE HEARING**

- UPDATE: Attorney Hailstone reported that he contacted the Lackawanna County's Sheriff's office and is waiting for an update. Attorney Hailstone will provide an update during our next supervisor meeting scheduled on September 26, 2016.

## **MANAGER'S REPORT:**

### **1. WOMENS' SOBER RESIDENCE - REQUEST**

- UPDATE: Christine sent a letter to the resident asking them to have the sponsoring agency provide the required information or the resident can request a variance with Waverly Township's Zoning Hearing Board. As of today, Christine has not heard back from the resident.

### **2. PARKER HILL COMMUNITY CHURCH SIGN APPLICATION - REVIEW**

- ISSUE: Parker Hill Community Church submitted a sign application to renovate their existing sign outside the church. Christine will review the application with members of the Planning Commission for their input.
- ACTION: Christine will provide an update during the next supervisor meeting on September 26, 2016.

## MAINTENANCE SUPERINTENDENT'S REPORT

### 1. PUMP STATION #1 - UPDATE

- UPDATE: Tom James reported that Pioneer Construction is making good progress with the pump station package at pump station #1. The concrete areas were poured and the building was installed. Tom expects the new pump station to be operating by the end of the month.
- ACTION: Tom James will provide another update during the next supervisors meeting scheduled on September 26, 2016.

### 2. CONTROL BUILDING – FIRE ALARM UPDATE

- UPDATE: Tom James will contact our alarm company to assist them with the fire alarm installation for the Control Building.
- ACTION: Tom will provide an update during the next supervisor meeting on September 26, 2016.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on September 26, 2016, at 7:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.