

# WAVERLY TOWNSHIP SUPERVISORS

Minutes of the December 11, 2017, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman Drew Christian, Vice Chairman Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James - Absent

Guests: Mark Spatz

The regular monthly meeting of the Waverly Township Supervisors was called to order at 6:30 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Drew Christian, the minutes of the November 13, 2017, meeting were approved as circulated, all voting yes.

On motion by Ron Whitaker, seconded by Bill Byron, the treasurer's report was accepted as presented. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

## **SOLICITOR'S REPORT:**

### 1. WTMA Charter Amendment

- After a brief discussion, Chairman Ron Whitaker will schedule a work session meeting in January with WTMA members to discuss how to use the funds in the WTMA account for Township projects. After the meeting, the plan and the WTMA charter amendment will be reviewed by Supervisors.

## **MANAGER'S REPORT:**

### 1. 2018 TOWNSHIP BUDGET

- ISSUE: The budget for 2018 was passed unanimously. There is no tax increase for 2018. On a motion made by Ron Whitaker, and seconded by Bill Byron, supervisors approved the budget, all voting yes.

### 2. SEWER FEE COLLECTION/BILLINGS

- ISSUE: Christine reviewed the number of residents that have paid the 2017 annual sewer rental fee with Supervisors. Attorney Hailstone will send a letter to residents advising them if they do not pay the fee within 30 days, the resident will be responsible for penalties, interest and attorney fees. If the amount is still not paid after the 30 days, Supervisors authorized Attorney Hailstone to put a lien(s) on the resident(s) property.

3. ACT 42 CASINO RESOLUTION

- ISSUE: On a motion by Ron Whitaker, seconded by Bill Byron, supervisors approved the ACT 42 Resolution to prohibit a Category 1, 2 or 3, Casino Operator from establishing a Category 4 mini-casino in the Township, all voting yes.

4. GERRYMANDERING RESOLUTION

- ISSUE: Two residents asked Christine to present a Gerrymandering Resolution to Supervisors to review. After a brief discussion, Supervisors agreed to pass this Resolution in early 2018. Christine will inform the residents.

5. HOME BASED BUSINESS ZONING ISSUE

- ISSUE: There was a resident conducting a home-based business without zoning approval, a state license, or COO. We were recently informed that the resident is no longer operating this business in our Township.

6. RESIDENT LETTER & NEIGHBOR'S TREES

- ISSUE: A resident explained his concern to Christine about the number of dead/dying trees on his neighbor's property. The resident also mentioned a neighbor's tree recently fell and damaged his property. After a brief discussion, Supervisors recommended that the resident sends a certified letter to his neighbor informing her about the other dead/dying trees that could pose a further risk to his property. He can forward a copy of the letter and delivery receipt to his insurance company.
- ACTION: Christine will follow-up with the resident.

7. RECREATIONAL VEHICLES & ZONING

- ISSUE: A resident inquired about our current zoning laws concerning recreational vehicles. This issue is under review by Supervisors.
- ACTION: Christine will provide a follow-up with this agenda item during a future meeting.

8. AAJRB & AUDIT ISSUE

- ISSUE: Christine reviewed a letter sent to Supervisors from AAJRB's solicitor, Attorney Pasquale, concerning Clarks Green Borough and the AAJRB's 2017 audit. Attorney Pasquale sent a letter requesting the municipalities attend a meeting with Clarks Green Borough to review this audit issue and to discuss the 1974 joint agreement requirements.

**MAINTENANCE SUPERINTENDENT'S REPORT**

1. PUMP STATION #2

- ISSUE: Tom James met with Ned Slocum and briefly reviewed the status of the pump station #2 package.
- ACTION: Tom James will provide an update at a future meeting.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on January 2, 2018, at 6:30 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.

**PUBLIC HEARING**

A public hearing was opened by Chairman, Ron Whitaker to accept comments on Public Meeting for Chesapeake Bay Pollutant Reduction Plan. Mark Spatz, the Township's Stormwater MS4 W engineer, presented the Township's PRP. After the public comment period is over on December 20, 2017, Mark will submit the PRP and other required documents to DEP on behalf of the Township. There were no comments from the Public.