

# WAVERLY TOWNSHIP SUPERVISORS

Minutes of the April 13, 2026 Meeting

Attending Supervisors:	Cheryl Lynn Murnin, Chairman
	Drew Christian, Vice Chairman
	Eric Parry – Not in attendance
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Thomas James, Steve Bray
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James
Planning Commission Solicitor	William Jones – Not in attendance

Guests: Jason Leri, Christopher Chilek, Michael Muller, Michael Lukas, Tim Rowland

## **SUPERVISOR MEETING**

The Waverly Township Supervisors held their meeting in person at the Waverly Township Building on April 13, 2026, at 6:00 PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00 PM by Chair Cheryl Lynn Murnin.

On a motion by Drew Christian, seconded by Cheryl Lynn Murnin, the minutes of the March 9, 2026, meeting were approved as circulated, and all items recorded in the township records were approved, with all voting yes.

On a motion by Drew Christian, seconded by Cheryl Lynn Murnin, the treasurer's report, police report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

## **SOLICITORS REPORT**

### **DEVELOPMENT SEWER OWNERSHIP – PINE GROVE FARMS**

- Township Solicitor Attorney Malcolm MacGregor informed Attorney Pascal to reach out to Planning Commission Solicitor Bill Jones about the status of the sewer ownership agreement for the proposed Pine Grove Development

### **NLMS/THE ORCHARDS LAND USE APPEAL**

- Attorney Malcolm MacGregor mentioned that this land use appeal is still pending.

### **PPL UPDATE**

- Attorney Malcolm MacGregor sent the follow-up letter to PPL's legal counsel about installing PPL pole in the township's sewer line.

## **MAINTENANCE SUPERINTENDENT**

### **LEAF MACHINE - USED**

- DPW Director Tom James noted that the used leaf machine was not a good investment because it did not start when the department wanted to see a demonstration of how it worked. The machine was too big and difficult to maneuver.

### **WASTEWATER TREATMENT PLANT FLOW METER**

- DPW Director Tom James explained that the flow meter needs to calculate the flow of water coming into the wastewater plant. Tom also mentioned that there is only one vendor that can supply and install this equipment. Steve will bring the cost to replace the flow meter to the next supervisors meeting.

## **MANAGERS REPORT**

### **ZONING UPDATES**

- No updates reported.

### **HARB COA BILL AND KATHY AUBREY**

- The Supervisors reviewed the Certificate of Appropriateness (COA) submitted by Fancey Parsley on behalf of Bill and Kathy Aubrey, 1116 N Abington Road, as recommended for approval by HARB at its March 11, 2026, meeting.
- Following the discussion, the Supervisors recommended that a gable roof is inline with the HARB Ordinance instead of the proposed flat roof. The Supervisors also inquired whether the addition could be located at the rear of the house; the architect responded that this would be difficult due to the lack of an existing foundation.
- Sections 500(C), 500D(2), and 500D(7) of the HARB Ordinance were referenced during the discussion. The architect stated that a gable roof had been presented to the property owner as an option. There was also discussion regarding the existing flat roof on the residence's garage.
- On a motion by Cheryl Lynn Murnin, seconded by Drew Christian, the plan was declined as presented and recommended that the architects contact the homeowners and revise the plan to meet the requirements of the HARB ordinance, all voting yes.

### **OUTSTANDING SEWER BALANCES**

- Township Solicitor Attorney Malcolm MacGregor reported that some residents have paid in full while several others arranged payment plans. He will provide a final update at the next supervisors meeting.

### **SEWER CONNECTION AGREEMENT**

- Township Manager Christine Capozzi reported that the property owner of Waverly Mansion has requested to connect to the Township's main sewer system. Attorney Malcolm MacGregor will consult with Christine and Tom James to gather the necessary information and prepare a sewer connection agreement.

## **AMBULANCE UPDATE**

- Township Manager Christine Capozzi contacted representatives from Penn Ambulance to invite them to a Supervisors' meeting to discuss concerns and challenges related to ambulance service within the Township.
- Jason Leri of Penn Ambulance, along with Michael Lukas and Tim Rowland of Clarks Summit Fire Company, attended the meeting and discussed the operational challenges currently facing both organizations. Topics included ambulance response times, the variety and frequency of calls received, and staffing availability, including the number of ambulances and paramedics available during a given shift.
- Following discussion and exchange of information, the Supervisors thanked the representatives for attending the meeting and providing insight into the challenges affecting emergency response services.

## **KARAM LAND DEVELOPMENT EXTENSION**

- On a motion by Drew Christian, seconded by Cheryl Lynn Murnin, supervisors approved the extension date of April 30, 2026, for the Karam Subdivision Land Development plan, all voting yes.

## **NLMS INC THE ORCHARDS AND KARAM SEWAGE PLANNING MODULES**

- On a motion by Cheryl Murnin, seconded by Drew Christian, supervisors approved the NLMS and Karam Sewage Planning Modules contingent upon the review of the documentation found in the module by Township Engineer Ned Slocum, all voting yes.

## **NLMS SEWER CONNECTION AND HOP AGREEMENT**

- Township Manager Christine Capozzi reported she is working with the PC Solicitor Bill Jones and Township Engineer Ned Slocum to finalize this agreement with NLMS, Inc.

## **DALTON FIRE COMPANY AGREEMENT**

- Township Manager Christine Capozzi reported she emailed the agreement to the DFC and has not yet received a signed copy back.

## **DEVELOPERS SIGNAGE**

- A developer requested to install signage larger than what is permitted under the township's sign ordinance, and the Supervisors indicated their preference that the developer comply with the existing ordinance requirements. Supervisors asked to address this topic.

There being no other business to come before the Supervisors, the supervisors' meeting was again adjourned. There was an executive session held before this meeting regarding a discussion about legal issues and a personnel issue. The next meeting will be held on April 27, 2026, at 6:00 P.M. in the Waverly Township Municipal building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.