

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the August 14, 2017, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman
	Drew Christian, Vice Chairman
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James - Absent
Police Chief	Kenneth James

Guests: Police Officer Gordon Demming, Gerard Hetman

The regular monthly meeting of the Waverly Township Supervisors was called to order at 6:30 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Drew Christian, the minutes of the July 10, 2017, meeting were approved as circulated, all voting yes.

On motion by Ron Whitaker, seconded by Drew Christian, the treasurer's report was accepted as presented. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

SWEARING IN CEREMONY: Patrolman Gordon Demming, who has served as a part-time police officer, was sworn in as a full-time police officer of the Waverly Township Police Department. Magistrate Paul Keeler administered the Oath of Office.

GERARD HETMAN

- Gerard reported on a number of upcoming activities coming up this fall in Lackawanna County.

POLICE CHIEF REPORT

- The police report for July was reviewed during the supervisor meeting.

MANAGER'S REPORT:

1. SEWER BILLINGS

- ISSUE: Christine reviewed the number of residents that have paid the 2017 annual sewer rental fee with Supervisors. She will provide another update during the next meeting.

2. RESIDENT & SEWER AGREEMENT

- ISSUE: Christine informed supervisors that the resident(s) will sign the sewer connection agreement and return it to the Township in the next week or so. Christine will provide an update during the next supervisor meeting.

3. NEW ZONING APPLICATION & NEW CONSTRUCTION FEES

- ISSUE: Christine reviewed the Township's 2017 Fee Schedule. After a brief discussion about the permit fees for new homes and renovations, Supervisors asked Christine a few questions.
- ACTION: Christine will conduct research and provide an update during the next supervisor meeting on September 11.

4. STORMWATER & RESIDENT ISSUE

- ISSUE: Christine informed the supervisors of stormwater runoff issues that a resident is having on his property. She also informed supervisors that a PSATs representative said the drainage is on the property owner's property and therefore it is not a Township issue. PSATs also recommended that the homeowner contact his homeowner insurance company to file a claim. Supervisors concurred with the PSATs representative's response to this issue.
- ACTION: Christine will contact the resident to relay this information.

5. LSA GRANT VEHICLES

- ISSUE: Christine reported that the DCED sent the Township's executed grant agreement back to the Township and we should have the final copy this week. Chief James mentioned that he is going to wait until next year to order a newer model police vehicle. Tom James will order the DPW truck in September (2017).

6. SEWER LOAN AND SEWER ACCOUNT

- On a motion by Ron Whitaker, seconded by Bill Byron, supervisors authorized paying the balance of the Township's sewer upgrade project loan of \$260,656.30, all voting yes.

MAINTENANCE SUPERINTENDENT'S REPORT

1. PUMP STATION #1

- Christine mentioned that the grinder was delivered and installed by Pioneer Construction at pump station one. This pump station installation project is completed.

2. TOWNSHIP FIELD – FENCE

- Christine reported that the additional fencing was installed on the Township's field.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on September 11, at 6:30 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.