

# WAVERLY TOWNSHIP SUPERVISORS

Minutes of the August 11, 2025 Meeting

Attending Supervisors:	Drew Christian, Chairman
	Eric Parry, Vice Chairman
	Cheryl Murnin
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Thomas James
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James – Not in attendance
Planning Commission Solicitor	William Jones

Guests: Gia Tugend, Betsy Curtain, Elizabeth Karam, Donald Rinaldi, Sharon Borgia, Michael Poremba, Emily Karam

## **SUPERVISOR MEETING**

The Waverly Township Supervisors held their meeting in person at the Waverly Township Building on August 11, 2025, at 6:00 PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00 PM by Chair Drew Christian.

On a motion by Eric Parry, seconded by Cheryl Murnin the minutes of the June 9, 2025, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Eric Parry seconded by Drew Christian, the treasurer's report, police report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

## **CONCERNS FROM THE PUBLIC**

- The Waverly Community House Executive Director, Gia Tugend, and various WCH board members attended the meeting to discuss the Township funds allocated for The Comm's library, playground, and summer camp.
- After a brief discussion, the supervisors agreed to disburse the checks immediately. However, it was decided that, starting next year, a new accounting process would be implemented for each account as communicated.
- Resident Don Rinaldi attended the meeting to inquire about The Orchards Development, specifically questioning why the easement area by Old Windmill Road was not being utilized as an access point for the future development. In response, Chair Drew Christian clarified that the developer has not included the use of that easement in the plan submitted to the Township.

## **SUPERVISORS REPORT/ISSUES**

### **TOWNSHIP FIRE PROTECTION**

- After a brief discussion, Township Manager Christine Capozzi explained she would reach out to Justus Fire Department and ask about their services. Christine also mentioned she is meeting with Chief James about this topic.
- Christine will add this item to the next supervisor's meeting agenda.

## **DPW TEAM BONUS**

- On a motion by Eric Parry, seconded by Cheryl Murnin, supervisors awarded \$200 bonus for each employee of the DPW team for the extra work completed this summer, all voting yes.

## **SOLICITORS REPORT**

### **EASEMENT ISSUE & RESIDENT**

- Township Solicitor Malcolm MacGregor contacted Attorney May about his proposal regarding his client's encroachment issue and plans to follow up with him. Attorney May apologized for not responding sooner, and he agreed that an agreement is in order.

### **NLMS/THE ORCHARDS LAND USE APPEAL**

- Attorney MacGregor informed the Board that an extension to the appeal had been filed within the required timeframe, and the appeal case is now pending before the Commonwealth Court.

## **MAINTENANCE SUPERINTENDENT**

### **LILY LAKE ROAD**

- On a motion by Eric Parry, seconded by Cheryl Murnin, supervisors accept the lowest bidder of New Enterprise for the restoration of the dirt portion of Lily Lake Road, for \$83,426, all voting yes.

### **REPLACE BLOWERS FOR LAGOON AERATION**

- Director of Public Works Tom James reported to supervisors that he is researching the best method for replacing the aeration blowers in the wastewater treatment lagoons.

### **STEVENSON ROAD UPDATE**

- Tom James reported that work has commenced on Stevenson Road following the relocation of utility wires and the removal of the pole. He noted that the line crew is scheduled to be in the Township on August 19 to complete the line work necessary for the installation of a T-shaped intersection

### **RESIDENT WATER RUN-OFF ISSUE**

- Tom James reported that he will work with resident Kelly Judge on the stormwater drainage issue on his property that was discussed during the last supervisors meeting.

## **MANAGERS REPORT**

### **ZONING ISSUES**

- Township Manager Christine Capozzi reported that she had filed a report with the Magistrate's office for non-compliance with a zoning violation in the Historic District. The resident pleaded guilty. Since the work was not completed, Christine will have to file another citation with the Magistrate's office for non-compliance.

## **OUTSTANDING SEWER BALANCES**

- Township Manager Christine Capozzi reported that Attorney Malcolm MacGregor sent out sewer lien letters to residents with past outstanding sewer balances.

## **NLMS/THE ORCHARDS HOP/POA SEWER OWNERSHIP AGREEMENT**

- On a motion by Cheryl Murnin, seconded by Eric Parry, Supervisors granted conditional approval of Resolution #13 of 2025, for The Orchards development Agreement for Assignment of Highway Occupancy Permit for Sanitary Sewer Facilities and Sewage Facilities Planning Module, all documents were included in the conditional approval, all voting yes.

## **NEW COMPUTER PURCHASE**

- On a motion by Eric Parry, seconded by Cheryl Murnin, supervisors approved the purchase of a new computer for Jackie for \$1321.99, with one-half of the amount going to the sewer account, all voting yes.

## **POLICE EQUIPMENT PURCHASE**

- Township Manager Christine Capozzi the police department needs new AEDs in each police vehicle. She will complete research with Chief James and report back to supervisors.

## **PART-TIME OFFICER HIRE**

- On a motion by Drew Christian, seconded by Cheryl Murin, supervisors approved the hiring of part-time Officer Ken Esterline, all voting yes. Supervisors mentioned having Officer Ken Esterline sworn in during a future supervisors meeting.

## **THE CHABAD OF THE ABINGTONS EXTENSION AND SEWER MODULE**

- During the July Planning Commission members voted and recommended to Supervisors that the Chabad of the Abingtons land development plan must first resolve zoning concerns before moving forward with a formal review. Christine reported that an extension of time has been granted to allow sufficient opportunity to address these zoning matters before applicable plan consideration.
- Christine also shared an email from alternate SEO Dave Garvey, outlining the sewage planning module issues he had discussed with the Chabad of the Abingtons' engineer.

## **ACTIVE SHOOTER TRAINING AND POLICE**

- Chief James and Officer Williams attended ALERRT Advanced Law Enforcement Rapid Response Training to provide training to local officers across the nation on operations and tactics to respond to active attack situations.

There being no other business to come before the Supervisors, the supervisors' meeting was again adjourned. There was an executive session held before this meeting regarding legal issues. The next meeting will be held on August 25, 2025, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.