

# WAVERLY TOWNSHIP SUPERVISORS

Minutes of the April 8, 2024, Meeting

Attending Supervisors:

|                               |                                   |
|-------------------------------|-----------------------------------|
|                               | Drew Christian, Chairman          |
|                               | Eric Parry, Vice Chairman         |
|                               | Cheryl Murnin                     |
| Solicitor                     | Malcolm MacGregor                 |
| Twp. Manager/Secretary        | Christine Capozzi                 |
| Dir. of Public Works          | Thomas James                      |
| Township Engineer             | Ned Slocum - Not in attendance    |
| Police Chief                  | Kenneth James – Not in attendance |
| Planning Commission Solicitor | William Jones                     |

Guests: None

## SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in-person at the Waverly Township Building on April 8, 2024, at 6:00PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00PM by Chairman Drew Christian.

On a motion by Eric Parry, seconded by Cheryl Murnin, the minutes of the March 11, 2024, meeting was approved as circulated, and all items recorded in the township records, all voting yes.

On a motion by Eric Parry, seconded Cheryl Murnin, the treasurer report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

## OLD BUSINESS

## ACTIVE SHOOTER TRAINING

- Township Manager Christine Capozzi contacted PA State Trooper Urban to assist with Waverly Township information/training about active shooter training and preparedness training to share with the Waverly Township police department.

## SUPERVISOR REPORT

### WAVERLY COMM BOARD OF TRUSTEES – NOMINEES

- Supervisor Cheryl Murnin reviewed the three nominees for the Waverly Community House Board of Trustees. After a brief discussion, supervisors agreed the three nominees are excellent candidates.
- On a motion by Eric Parry, seconded Cheryl Murnin, supervisors approve the three nominees approved by the Nominating Committee of the Waverly Community House, Laura Acker, Chris Calvey and Matt Nealon, all voting yes.

## **DALTON FIRE COMPANY**

- Supervisor Eric Parry attended a meeting with members from Dalton Fire Company to review the Township's 2023 and 2024 fire protection services agreement. After a discussion, Supervisor Parry explained that DFC does not have ambulance services, they have an ambulance services agreement with Clarks Summit Fire Company.
- On a motion by Eric Parry, seconded by Drew Christian, supervisors approved \$16,250 for the Dalton Fire Companies fire services protection for 2023, all voting yes.
- After a brief discussion, about the ambulance services and Workers Comp issues, Attorney MacGregor will contact Dalton Borough Solicitor Frank Bolock to discuss these open issues.

## **SOLICITOR REPORT**

### **NLMS/THE ORCHARDS LAND USE APPEAL**

- Township Solicitor Attorney Malcolm MacGregor, Planning Commission Solicitor Bill Jones and Supervisor Eric Parry attend the NLMS land use appeal hearing on March 28 with Judge Gibbons.
- During an Executive Session, Township Planning Solicitor Attorney Bill Jones and Township Solicitor Attorney Malcolm MacGregor answered questions regarding the March 28 hearing for the NLMS land use appeal. Attorney Bill Jones provided the Board with an updated agreement for their consideration and provided recommendations about how to proceed in litigation.

## **DEVELOPER SEWER OWNERSHIP UPDATE**

- Township Manager Christine Capozzi asked Attorney Bill Jones for a sample agreement.

## **MAINTENANCE SUPERINTENDENT REPORT**

### **MS4 VIOLET TERRACE RETENTION POND UPDATE**

- DPW Director of Public Works reported that there was an issue with the MS4 Violet Terrace with a large amount of stormwater netting coming apart in the retention pond. The contractor has repaired the netting. The DPW team inspected the netting after a large rain event and the netting has held up.

### **CLINTON STREET RETENTION POND WORK**

- The DPW team has cleared the trees, brush and weed vegetation in the retention pond on Clinton Street. Tom reported his project can be documented as a MS4 Stormwater BMP for the Township's stormwater report.

## **PAVING CONTRACT SIGN**

- Tom James reported that the paving contractor paperwork was in order. Supervisors signed the paving contract for paving of Church and School Street.

## **RETENTION PONDS AND FENCING & DRAINAGE PIPE WORK**

- Tom James reported that there are several retention ponds in the Township that need having the fence replaced. Tom will secure quotes to replace fencing.
- Tom James also mentioned a drainage pipe on the Township's ground needs to be replaced. The water runoff is causing land erosion. Tom and the DPW team can complete the work this summer. This project can also be considered a MS4 BMP project.

## **LILY LAKE ROAD**

- Tom James explained he is going to attend a Dirt Road Seminar. This is a requirement to apply for a grant to help to restore this road the dirt road portion of Lily Lake Road. Waverly Township is required to maintain Lily Lake Road in the Spring/Summer and North Abington Township is responsible for Winter maintenance.
- Tom will inspect the road next week to see what is necessary to improve road/travel conditions for residents and report back to supervisors.

## **MANAGERS REPORT**

### **THE WAVERLY COMMUNITY HOUSE USDA GRANT UPDATE**

- After a brief discussion, Township Solicitor Attorney Malcolm MacGregor mentioned he is going to contact Waverly Community House's Solicitor Attorney Frank Bolock to discuss the USDA legal documents required by the USDA and Waverly Township to complete the grant/loan application.

## **HARB DISTRICT PROPERTY**

- Township Manager Christine Capozzi reported she still has not received responses from letters sent to HARB property owners. Christine mentioned work is being completed on the inside and outside of one of the properties. Supervisors asked Christine to get an update from the property owner.

## **ORDINANCE #100 BURNING AND OPEN FIRES**

- Christine is working with Township Zoning Consultant Mary Liz Donato on providing a draft amendment with proposed Ordinance #100 Burning and Open Fires. Christine will add this item to the next supervisors meeting agenda.

There being no other business to come before the Supervisors, the supervisors meeting was again adjourned. After this meeting, Supervisors had an executive meeting to discuss a litigation issue. The next meeting will be held on May 13, 2024, at 6:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.