

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the March 9, 2026 Meeting

Attending Supervisors:	Cheryl Lynn Murnin, Chairman Drew Christian, Vice Chairman Eric Parry
Solicitor	Malcolm MacGregor
Twp. Manager/Secretary	Christine Capozzi
Dir. of Public Works	Thomas James
Township Engineer	Ned Slocum - Not in attendance
Police Chief	Kenneth James
Planning Commission Solicitor	William Jones – Not in attendance

Guests: Terrence Neville, Margaret Neville

SUPERVISOR MEETING

The Waverly Township Supervisors held their meeting in person at the Waverly Township Building on March 9, 2026, at 6:00 PM. The monthly meeting of the Waverly Township Supervisors was called to order at 6:00 PM by Chair Cheryl Lynn Murnin.

On a motion by Eric Parry, seconded by Drew Christian, the minutes of the February 9, 2026, meeting were approved as circulated, and all items recorded in the township records were approved, with all voting yes.

On a motion by Eric Parry, seconded by Drew Christian, the treasurer's report, police report, and all bills were reviewed, approved, and recorded in the township records, all voting yes.

JOHN DEERE BID OPENINGS:

- Jon Lewis \$5,200, Ed Kurtz \$4,750, and Petak's Garage \$3750. On a motion by Eric Parry, seconded by Drew Christian, the supervisors agreed to award the contract to the highest bidder, Jon Lewis, who met the bidding requirements, all voting yes.

ROAD BID OPENINGS:

- **PARK DRIVE:** H&K- \$53,817.13; Pennsy Supply - \$62,973.50; Starfursky - \$58,453.60 New Enterprise \$60,647.50, American Asphalt \$58,737.40, Fehlinger \$67,027.35, Pioneer \$74,614.36, M&J Excavation \$53,002.
- **ESTATE DRIVE:** H&K- \$65,278.28; Pennsy Supply - \$80,688; Starfursky - \$76,993.80; New Enterprise \$69,622.40, American Asphalt \$77,385.40, Fehlinger \$87,043.60, Pioneer \$93,048.91, M&J Excavation \$69,816.00.
- **STEVENSON ROAD:** H&K- \$72,445.22; Pennsy Supply - \$81,111.80; Starfursky - \$79,780.60 New Enterprise \$76,358.70, American Asphalt \$79,386.50, Fehlinger \$90,145, Pioneer \$92,912.28, M&J Excavation \$72,342.
- On a motion by Drew Christian, seconded by Eric Parry, the supervisors agreed to award the contract H&K to pave only Estate Drive, the lowest bidder \$65,278.28, once the paperwork is reviewed and approved, all voting yes.

- Park Drive and Stevenson Road will not be paved this year. \$62K in liquid fuel money will be used for paving Estate Drive.

ITEMS OF CONCERN FROM THE PUBLIC

- Residents Terrence and Margaret Neville attended the meeting to discuss several zoning-related questions, with a particular focus on the installation of lights on a nearby property. They sought clarification on how the township's zoning regulations apply to such improvements.
- Township Manager Christine Capozzi will contact the building inspector to discuss whether inspections were made.

SOLICITORS REPORT

DEVELOPMENT SEWER OWNERSHIP – PINE GROVE FARMS

- Township Solicitor Attorney Macolm MacGregor informed Attorney Pascal to reach out to Planning Commission Solicitor Bill Jones about the status of the sewer ownership agreement for the proposed Pine Grove Development

EASEMENT ISSUE AND RESIDENT

- Township Solicitor Attorney Macolm MacGregor reported that he has not heard back from the property owner's attorney.

NLMS/THE ORCHARDS LAND USE APPEAL

- Attorney Malcolm MacGregor mentioned that this land use appeal is still pending.

PPL UPDATE

- Attorney Malcolm MacGregor sent the follow-up letter to PPL's legal counsel about the sewer installation.

MAINTENANCE SUPERINTENDENT

LEAF MACHINE - USED

- DPW Director Tom James noted that a used leaf machine is available, and the Supervisors agreed to have him inspect it further.

MANAGERS REPORT

ZONING

- Township Manager Christine Capozzi reviewed the proposed zoning amendment draft in collaboration with the Board of Supervisors, incorporating the guidelines outlined in the Municipalities Planning Code (MPC). As part of the revision, include adding a definition for the Religious Land Use and Institutionalized Persons Act of 2000 (RLUIPA); revising use classifications related to places of worship/assembly and oil and gas extraction; adding an RLUIPA compliance statement; and deleting supplemental requirements for places of

worship/assembly. Supervisors allowed the proposed amendment to be forwarded to the Planning Commission for further evaluation, after which it will proceed through the appropriate steps.

UGI INSTALLATION BUCKHILL ROAD

- After a brief discussion, Tom James and the Waverly Board of Supervisors approved the attached as-built sketch plan for the proposed UGI gas line work on Buckhill Lane. Any trench installed in a grass area should be properly restored with topsoil and seed, and UGI will adhere to the township's trench detail provided in the attachment. Additionally, Tom James recommended that the gas line be bored under Hilltop Road to minimize surface disruption.

OUTSTANDING SEWER BALANCES

- Township Solicitor Attorney Malcolm MacGregor reported that one resident paid in full while several others arranged payment plans, and Township Manager Christine Capozzi will coordinate the setup of the PAWC water shutoff system for future processing.

DPW WORKERS – BONUS

- On a motion by Drew Christian, seconded by Eric Parry, supervisors approved a \$100 lunch gift card for working extra hours during snowstorms, voting yes.

ZHB APPOINT MEMBER

- On a motion by Drew Christian, seconded by Eric Parry, supervisors appointed Jeff Nalevanko to the Waverly Township Zoning Board for a five-year term, all voting yes.

SEWER CONNECTION

- Township Manager Christine Capozzi reported that the property owner of Waverly Mansion has requested to connect to the Township's main sewer system. Attorney Malcolm MacGregor will consult with Ms. Capozzi and Tom James to gather the necessary information and prepare a sewer connection agreement.

AMBULANCE UPDATE

- Township Manager Christine Capozzi reached out to representatives from Penn Ambulance to invite them to a supervisor's meeting to discuss the issues faced with ambulance service. They agreed to attend the April or May supervisors meeting.

DEVELOPERS SIGNAGE

- A developer requested to install signage larger than what is permitted under the township's sign ordinance, and the Supervisors indicated their preference that the developer comply with the existing ordinance requirements.

THE COMM CAPITAL PROJECT

- Township Manager Christine Capozzi reported The Comm's Executive Director, Gia Tugend, requested the Community House's \$10,000 capital project distribution related to an emergency repair in our Pre-K Plus Classroom. Gia submitted a claim with their insurance company.
- On a motion by Eric Parry, seconded by Drew Christian, supervisors approved the capital expense of \$10,000 for capital project distribution for emergency repairs in the Pre-k classroom, all voting yes.

There being no other business to come before the Supervisors, the supervisors' meeting was again adjourned. There was an executive session held before this meeting regarding a discussion about legal issues and a personnel issue. The next meeting will be held on February 23, 2026, at 6:00 P.M. in the Waverly Township Municipal building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.