

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the April 25, 2016, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman Drew Christian, Vice Chairman Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James - Absent
Police Chief	Kenneth James - Absent

Guests: Abby Peck, Will Chamberlain, Bill Kern, Ilona Thurston, Kathleen Graff, Gerard Hetman, Sandy Boyle

The regular monthly meeting of the Waverly Township Supervisors was called to order at 7:00 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Drew Christian, the minutes of the April 11, 2016, meeting were approved as circulated, all voting yes.

There was no treasurer's report. The bills for this meeting were reviewed, approved, and recorded in the township records. All voting yes, to approve.

1. COUNTRYSIDE CONSERVANCY

- Mr. Bill Kern, Executive Director, of the Countryside Conservancy (non-profit agency) and several board members, attended the meeting. Bill reported that Phase 1 of the Countryside Conservancy Trolley Trail opened in 2014 which extends from Clarks Summit to Dalton. Mr. Kern also mentioned that they are working with state, county, and local governments to finalizing funding for the next two phases of the trail. Lastly, Mr. Kern asked for supervisors to consider a contribution to the Conservancy's operating funds. Ron Whitaker explained that supervisors would have to check the budget and get back to them.

ITEMS OF CONCERN FROM THE PUBLIC

GERARD HETMAN

- Lackawanna County Commission Relations Coordinator, Mr. Hetman spoke on a number of upcoming activities.

REVIEW OF BUILDING PERMITS, SUBDIVISIONS, ETC:

1. LOMBARDO/MCDONALD NEW HOUSE –BUILDING PERMIT

- After a review of the plans, on a Motion by Ron Whitaker, seconded by Bill Byron, the building permit was approved by the supervisors subject to the Waverly Township MS4 Ordinance requirements, all voting yes to approve.

UNFINISHED BUSINESS:

1. ACCIDENT REPORT – GLENBURN TWP 6&11

- UPDATE: Supervisors reviewed a Glenburn Township 6&11 Accident report (2011 through 4/22/2016) Chief James prepared. Supervisors discussed there have been six accidents this year. Compared to past years, during this same time, the number of accidents has slightly increased. Waverly Township police will continue to monitor the traffic in this area and provide future reporting. In addition, the Chief asked Christine to inform supervisors that PennDOT is painting stop bars at the intersection by the Community House.

SOLICITOR’S REPORT:

1. SCHOOLHOUSE AGREEMENT – UPDATE

- UPDATE: Attorney Hailstone prepared the Deed for the Schoolhouse. Ron Whitaker will go to Attorney Hailstone’s office to sign the deed and have the document notarized. Once signed, Attorney Hailstone will forward the Deed to Mr. Colombo’s attorney.

2. TAX COLLECTOR & TAX COLLECTOR FEES

- UPDATE: Attorney Hailstone recommended that the Township adopt an Ordinance to charge tax service fees. During the meeting, Ilona Thurston (Tax Collector) explained the type of tax information lenders, and attorney’s request and reviewed the fees to be charged that will be incorporated into the Ordinance.
- ACTION: Attorney Hailstone will prepare an Ordinance and review with supervisors during a future meeting.

3. LEDGEWOOD/STONE PROPERTY ISSUE - UPDATE

- UPDATE: Attorney Hailstone reported that the Schack/Stone property hearing was moved to May 12. Attorney Hailstone will provide an update during a future meeting.

4. RICK FLOREY LUMBER AND STERLING ESTATES POA REQUEST TO TRANSFER PRIVATE ROADS TO TWP - UPDATE

- UPDATE: Attorney Hailstone reported that the supervisors passed a resolution during our last meeting to accept the Deed of Dedication of the Roads in Sterling Estates. Attorney

Hailstone sent the Deed to Rick Florey's attorney. He has not received the Deed back as of today.

MANAGER'S REPORT:

1. DILAPIDATED GARAGE IN HISTORIC AREA

- ISSUE: A resident on Beech Street was notified numerous times since last October (2015), that their detached garage was in violation of the Township's Maintenance Ordinance. We requested that they repair the dilapidated garage.
- UPDATE: Christine reported that the resident has not submitted the required Township documents or returned her calls. Christine will send a violation letter to this resident. She will include in the letter that if they do not comply by an indicated date, enforcement action will be taken by the Township.

2. ORDINANCE #106 AN ORDINANCE REQUIRING BUILDINGS IN WAVERLY TOWNSHIP TO DISPLAY STREET ADDRESSES ASSIGNED TO THE BUILDING BY THE BOARD OF SUPERVISORS

- UPDATE: Several residents in the Township are not displaying the house numbers correctly. Also, there is one street in the Township where the house numbers are not in sequential order. In the event of an emergency, dispatched emergency personnel may have difficulty finding the correct location. A letter was sent to these residents advising that they have 60 days to make the required changes.
- ACTION: Since the 60-day timeline has passed, Christine reviewed the residents that changed their address, agreed to change and refused to change with supervisors. Christine will contact the 911 center to co-write and send a letter to the residents that refused to change. She will include in the letter that if they do not comply by an indicated date that enforcement action will be taken by the Township.

3. BUILDING INSPECTION COMPANIES/FEEES

- UPDATE: Supervisors asked Christine to compare our current building inspector fees with another company. Our current inspection company prices were less expensive.
- ACTION: After a brief discussion, supervisors decided to stay with our current building inspection company, but use an alternate company for emergencies.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on May 9, 2016, at 7:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.