

WAVERLY TOWNSHIP SUPERVISORS

Minutes of the February 29, 2016, Meeting

Attending Supervisors:	Ronald Whitaker, Chairman
	Drew Christian, Vice Chairman
	Bill Byron, Supervisor
Solicitor	Andrew Hailstone, Esq.
Twp. Manager/Secretary	Christine Capozzi
Dir. Of Public Works	Thomas James
Police Chief	Kenneth James - Absent

Guests: Gerard Hetman

The special monthly meeting of the Waverly Township Supervisors was called to order at 7:00 P.M. by Chairman Ron Whitaker in the Waverly Township meeting room, Lake Henry Drive, Waverly, Pennsylvania.

On a motion by Ron Whitaker, seconded by Drew Christian, the minutes of the February 8, 2016, regular meeting were approved as circulated, all voting yes.

There was no treasurer's report. The bills for this meeting were reviewed, approved, and recorded in the township records.

NED SLOCUM - MILNES ENGINEERING

1. RICK FLOREY LUMBER AND STERLING ESTATES POA REQUEST TO TRANSFER PRIVATE ROADS TO THE TWP

- UPDATE: Ned Slocum discussed his Sterling Estates Development Dedication inspection report which was previously sent to supervisors. Ned reported the deficiencies indicated in his report were addressed by Rick Florey. Ned recommended that Rick Florey submit a formal "as-built plan" to show improvements that were made in the development.
- ACTION: Christine will contact Jack O'Connor (UGI) to ask when they plan on repairing the utility cut at the entrance of the development. Once the roads are dedicated, Christine will contact utility companies to inform them of this change and secure occupancy permits. Attorney Hailstone will follow-up with Attorney Pat Lavelle with some outstanding legal documents. Once all of the legal documents are in order, the Township will pass a resolution during a future meeting to accept the roads, and record the Deed of Dedication (along with the as-built plan) in Sterling Estates.

2. PUMP STATION #1 UPDATE

- UPDATE: Ned Slocum reviewed Gorman-Rupp's (pump manufacturer) revised Submittal for Pump Station #1, and he approved the plan with notes. Ned also mentioned that since Gorman-Rupp has the required information about the circuit power rating, they can fabricate the pump package. Pioneer (contractor) can now officially accept this project. Since the Contract Period has expired, Pioneer needs to request a time extension. The time extension period needs to be based on documentation from the pump manufacturer as to the estimated delivery date of the pump station. Once Ned receives the extension time request, he will process a Change Order extending the project's Contract Period.
- ACTION: Ned Slocum will provide an update during a supervisors meeting in April.

3. AMPHIDROME – PERFORMANCE GUARANTEE

- UPDATE: Ned Slocum and Tom James reviewed the 2015 and 2016 Amphidrome testing result numbers with supervisors. Due to the urea feed process and other changes recommended by F.R. Mahoney last year, the numbers for the past few months are fractional indicating the Amphidrome is working. The numbers from the 2015 winter months were higher than 2016 due to issues with the amount of the biomass found in the filters. Since the numbers are consistent, Ned reported that filter is working, and F.R. Mahoney met the performance guarantee.
- ACTION: We discussed that in the summer, we have to establish the biomass in the filter to prepare for the cold weather season. Tom James reviewed an idea with supervisors to pump water from the sewer lagoons into the Amphidrome filters to establish a biomass before the colder months. Tom James will research this idea and provide another update during a future supervisors meeting.

4. STEVENSON ROAD DRAINAGE – ROAD RESTORATION

- UPDATE: There was a brief discussion about the project for the Ivy Industrial Park/ American Water Company on Stevenson Road. Since the water line work is to be completed in early May, Ned is going to work on a plan for drainage and road restoration work. Ned will provide an update during a future meeting.

ITEMS OF CONCERN FROM THE PUBLIC:

1. GERARD HETMAN –

- Lackawanna County Commission Relations Coordinator Mr. Hetman spoke on some upcoming activities.

SOLICITOR'S REPORT:

1. SCHOOLHOUSE AGREEMENT – UPDATE

- UPDATE: Attorney Hailstone has not heard from Mr. Colombo's attorney. He will provide an update during our meeting on March 14, 2016.

MANAGER'S REPORT:

1. BUILDING INSPECTION COMPANY & TWP

- UPDATE: There was a brief discussion about having a Builder Inspector emergency contact number for residents. Christine reviewed the Builder Inspector emergency contact information with supervisors. Supervisors asked Christine to research additional information and update supervisors during the next supervisor meeting on March 14, 2016.

2. DILAPIDATED GARAGE IN HISTORIC AREA

- ISSUE: A resident on Beech Street was notified last October and again in February (2016) that their detached garage was in violation of the Township's Maintenance Ordinance. We requested that they repair the dilapidated garage and remove the rubbish from their property.
- ACTION: The resident contacted Christine last November and informed her that they were going to look into options to repair or remove this structure. To date, the resident has not repaired the garage, and the resident has not contacted Christine with a plan. Supervisors asked Christine to send the resident another violation letter in accordance with the Township's Property Maintenance Code.

3. LEDGEWOOD/STONE PROPERTY ISSUE - UPDATE

- UPDATE: After we had inspected the property in December, we requested that the first-floor windows and doors be boarded to prevent entry. The TWP requested another continuance from the Magistrate since most of the work was completed. As of Monday, the back door is still not boarded. Attorney Hailstone contacted the owner's attorney to get an update as to when the door will be boarded. Christine will provide an update during the March 14 supervisor meeting.

MAINTENANCE SUPERINTENDENT'S REPORT

1. BRIDGE – STEVENSON ROAD

- ISSUE: Tom James met with a representative from State Representative's Sid Michaels Kavulich's office to discuss options about how to improve the one lane county bridge located on the lower end of Stevenson Road.
- UPDATE: The rep from Sid Michaels Kavulich's office will assist us and research funding opportunities to repair/widen this bridge. Tom James will provide an update during a future meeting.

2. DEAD TREES IN TOWNSHIP RIGHT-OF-WAY

- ISSUE: Tom James and Steve Bray noticed a few dead trees in the Township located in the Township's right-of-way. Supervisors asked Tom to complete an inventory of these dead trees and to review this list with the Township's Shade Tree Committee to develop a plan to notify residents and remove these trees.

3. DRAINAGE ISSUES – NORTH ABINGTON ROAD

- ISSUE: Tom James reported that main sewer lines that run down North Abington Road are not providing adequate drainage due to tree roots and other factors. Supervisors asked Tom James to look into options and costs for methods to evaluate and restore sewer lines that may be eroded. Tom will report to supervisors during a future meeting.

There being no other business to come before the Supervisors, the meeting was adjourned. The next meeting will be held on March 14, 2016, at 7:00 P.M. in the Waverly Township Municipal Building, Lake Henry Drive, Waverly, PA. Christine Capozzi, Township Manager/Secretary, transcribed the minutes of this meeting.